

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – May 18, 2020**

8:00 a.m.

**This meeting took place remotely pursuant to
SVCW Resolution No. 20-08 due to coronavirus pandemic**

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:01 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City - Chair
Board Member George Otte, P.E., West Bay Sanitary District – Vice Chair
Council Member Mark Olbert, San Carlos – Secretary
Council Member Warren Lieberman, PhD., Belmont

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine Fitzgerald, SVCW Legal Counsel
Jennifer Flick, SVCW Human Resources Director
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Arvind Akela, SVCW Engineering Director
Jessica Mangual, SVCW Secretary Pro Tem
Eric Hansen, SVCW Senior Engineer
Sergio Ramirez, West Bay Sanitary District
EJ Shalaby, Senior Consultant, DNS Strategic Partners
Bill Tanner, Tanner Pacific, Inc.
Mark Minkowski, Kennedy/Jenks
Aren Hansen, Brown & Caldwell
Catherine Morey, Brown & Caldwell
Bob Donaldson, Collaborative Strategies
Theresa Yee, City of Redwood City
Derek Rampone, City of Redwood City
Monica Spyke, PFM

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning on the remote meeting site were provided. Safety Moment concerned general precautions and best practices to help avoid some of the most common hazards of household cleaning products.

Questions arose regarding Item 5C, Finance Report

What are examples of Corporate Holdings? One example is Starbucks; all corporate holdings are on PFM's credit watch list to ensure our investment goals are met.

On the Operations budget variance report (actual expenditures are down compared to budgeted expenditures) is this creating risks or exposures that Commission should be aware of? Two main areas of reduced expenditures are preventive maintenance and training/travel/conference fees. Being at reduced staff, we've not been doing preventive maintenance; beginning on June 1st, maintenance staff will return at full staffing levels so that we can catch up on that. Regarding conference, travel, training – this is not expected to hurt us; as staff are working remotely, we are requiring them to do online training.

Is onsite staff being limited due to the County Order to Shelter in Place or is SVCW being good citizens? While both are impetus for limiting onsite staff, the latter is predominant. Staff is brought onsite to meet the needs of the agency during this time. To the extent staff is needed onsite, they are brought onsite. Commissioner Olbert noted that SVCW is critical infrastructure and he agrees that it is a balance between exposing staff to unnecessary risk and fulfilling SVCW's function.

For the remaining written reports contained within the agenda packets, there were no questions nor comments.

ITEM 6

MATTERS OF COMMISSION MEMBER'S INTEREST

Discussion arose regarding ongoing research for monitoring Covid-19 in sewers. SVCW has been providing samples to Stanford for the past 2+ months. Primary and final effluent samples and solids samples are collected by Stanford on a weekly basis. UC Berkeley is also a participant within the Bay Area. EBMUD is leading a large effort which involves many Bay Area treatment plants. There are not results to report out yet. Request to staff to let Commission know when results may be forthcoming.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7C

- A. APPROVAL OF MINUTES –
 - i. April 20, 2020 Regular Meeting
 - ii. April 22, 2020 Special Meeting

- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED APRIL 1, APRIL 3, APRIL 17, AND APRIL 24, 2020 AND NECESSARY PAYMENTS THROUGH APRIL 24, 2020

- C. CONSIDERATION OF MOTION APPROVING CDM SMITH TASK ORDER SCOPE AND BUDGET FOR OWNER’S ENGINEERING ADVISORY SERVICES FOR ORGANICS CO-DIGESTION PROJECT (CIP #9229)

Proposed Action:

Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR OWNER’S ENGINEERING ADVISORY SERVICES FOR ORGANICS CO-DIGESTION (CIP #9229) IN AN AMOUNT NOT TO EXCEED \$483,560 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CDM SMITH

Motion/Second: Mr. Lieberman / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 8A

PUBLIC HEARING - CONSIDERATION OF RESOLUTION APPROVING ENERGY STORAGE AGREEMENT WITH ENEL X FOR ENERGY STORAGE PROJECT AT WWTP

Proposed Actions:

- Open Public Hearing and Receive Testimony 8:21 a.m.
- Motion to Close Public Hearing at 8:23 a.m.

Motion/Second: Mr. Olbert / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

Move adoption of RESOLUTION MAKING NECESSARY FINDINGS AND APPROVING ENERGY MANAGEMENT SERVICES AGREEMENT FOR ENERGY STORAGE PROJECT (CIP #9810) AND AUTHORIZING EXECUTION OF AGREEMENT – ENEL X NORTH AMERICA, INC., A DELAWARE CORPORATION

Motion/Second: Mr. Lieberman / Mr. Olbert

The Motion carried by Unanimous Roll Call Vote

ITEM 8B

CONSIDERATION OF RESOLUTION AUTHORIZING TO PROCEED WITH PLACEMENT OF OWNER CONTROLLED INSURANCE PROGRAM (OCIP) FOR SILICON VALLEY CLEAN WATER'S PROGRESSIVE DESIGN BUILD PUMP STATIONS IMPROVEMENTS PROJECT

Proposed Action:

Move approval of RESOLUTION AUTHORIZING THE SVCW MANAGER TO PROCURE INSURANCE COVERAGE FOR SILICON VALLEY CLEAN WATER'S OWNER CONTROLLED INSURANCE PROGRAM FOR PUMP STATIONS IMPROVEMENTS PROGRESSIVE DESIGN BUILD PROJECT AND AUTHORIZING MANAGER TO APPROVE CHANGES IN COVERAGES UP TO TEN PERCENT OF THE PREMIUM AMOUNT

Questions rose related to out of pocket and down-side risk of adopting the OCIP program. It was clarified that this is coverage provided by large insurance companies (Liberty, Lloyds, Ironshore, and Berkley) and that SVCW's exposure is the deductibles under each line of insurance coverage. It was further clarified that this is not a self-insurance program.

Motion/Second: Mr. Lieberman / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 9

CLOSED SESSION

Closed Session was called to order at 8:40 a.m.

ITEM 10

RECONVENE IN OPEN SESSION

Open Session reconvened at 8:56 a.m.

Ms. Fitzgerald reported that, as to closed session items 9A and 9B, no action was taken and direction was given to staff and Counsel.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 8:57 a.m.

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

DocuSigned by:

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Mark Olbert, Secretary