

**COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
SPECIAL MEETING – Monday, February 25, 2019
8:00 a.m.**

Place: Pelican Conference Room
Silicon Valley Clean Water
1400 Radio Road, 2nd Floor
Redwood City, California

COMMISSIONERS

COUNCIL MEMBER WARREN LIEBERMAN, PhD., BELMONT – CHAIR
BOARD MEMBER GEORGE B. OTTE, P.E., WEST BAY SANITARY DISTRICT – SECRETARY
COUNCIL MEMBER ALICIA AGUIRRE, REDWOOD CITY – MEMBER
MAYOR MARK OLBERT, SAN CARLOS – MEMBER

MANAGER: TERESA A. HERRERA

ATTORNEY FOR THE AUTHORITY: CHRISTINE C. FITZGERALD

CONTROLLER: KIMBRA MCCARTHY

TREASURER: MATTHEW ANDERSON

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission's jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the

Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, please be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action or a report.

5. SAFETY MOMENT and REPORTS

A. Safety Moment

B. Manager's Report

C. Financial Reports

1. Investment Report

January 2019

2. Quarterly Financial Report

December 31, 2018

D. Engineering Projects Status Update

E. Commission Requested Staff-Level Action Items

F. RESCU Program Design-Build Project Status Update

6. MATTERS OF COMMISSION MEMBER'S INTEREST

7. CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

8. BUSINESS ITEMS

A. CONSIDERATION OF MOTION APPROVING NOMINATION AND ELECTION OF COMMISSION VICE CHAIRMAN

Proposed Action:

Move approval of MOTION TO NOMINATE AND ELECT VICE-CHAIRMAN OF THE COMMISSION OF SILICON VALLEY CLEAN WATER

B. CONSIDERATION OF MOTION APPROVING CONTRACT CHANGE ORDER TO NEW 12KV SWITCHGEAR PROJECT

Proposed Action:

Move approval of MOTION APPROVING CONTRACT CHANGE ORDER FOR NEW 12KV SWITCHGEAR PROJECT (CIP #9807) IN THE AMOUNT OF \$452,504 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – JF SHEA/PARSONS JOINT VENTURE

C. CONSIDERATION OF RESOLUTION AND MOTIONS APPROVING DESIGN-BUILD AGREEMENTS FOR STAGE 1 OF THE PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501)

Proposed Actions:

- i. Move adoption of RESOLUTION APPROVING DESIGN BUILD AGREEMENT FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501); AUTHORIZING EXECUTION OF AGREEMENT AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID PROJECT – SHEA/PARSONS JOINT VENTURE - \$7,995,000
- ii. Move approval of TASK ORDER SCOPE AND BUDGET FOR OWNER’S ADVISOR SERVICES FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$1,100,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BROWN AND CALDWELL
- iii. Move approval of TASK ORDER SCOPE AND BUDGET FOR OWNER’S ADVISOR SERVICES FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$247,360 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – FREYER AND LAURETA
- iv. Move approval of TASK ORDER SCOPE AND BUDGET FOR AUTOMATION DESIGN SERVICES FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$147,465 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CASCADE INTEGRATION AND DESIGN
- v. Move approval of TASK ORDER SCOPE AND BUDGET FOR CONSTRUCTION QUALITY ASSURANCE SERVICES FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$789,360 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – TANNER PACIFIC INC.
- vi. Move approval of TASK ORDER SCOPE AND BUDGET FOR PROJECT MANAGEMENT FOR PUMP STATIONS IMPROVEMENT PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$1,459,584 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – COLLABORATIVE STRATEGIES CONSULTING INC.
- vii. Move approval of TASK ORDER SCOPE AND BUDGET FOR PROGRAM MANAGEMENT ASSISTANCE FOR THE RESCU PROGRAM (CIP #9500) IN AN AMOUNT NOT TO EXCEED \$593,600 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – WEST YOST ASSOCIATES

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code §54956.9(d)(1)

Case Name: Board of Administration, California Public Employees' Retirement System, *In the Matter of the Appeal Regarding the Uniform Allowance of Silicon Valley Clean Water* (Agency Case No. 2016-0818; OAH Case No. 2017070696)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 (One Potential Case)

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property Description: City of San Carlos, CA (APN: 046-081-230)

SVCW Negotiators: SVCW Manager, Teresa A. Herrera; Bruce Burnworth (MPF Consulting, Inc.)

Negotiating Parties: City of San Carlos, Public Works

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property Description: 930 Governor's Bay, Redwood City, CA (APN: 095-380-210) SVCW

Negotiators: Lillian Jewell (Hamner, Jewell & Associates);

SVCW Manager, Teresa A. Herrera

Negotiating Parties: Young/Leung

Under Negotiation: Price and terms

E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property Description: 928 Governor's Bay, Redwood City, CA (APN: 095-380-220) SVCW

Negotiators: Lillian Jewell (Hamner, Jewell & Associates);

SVCW Manager, Teresa A. Herrera

Negotiating Parties: Lau/Chang

Under Negotiation: Price and terms

10. RECONVENE IN OPEN SESSION – Announce action taken in Closed Session, if any.

11. ADJOURN

CONSENT CALENDAR

NOTICE TO PUBLIC

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a roll call vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

7. A. APPROVAL OF MINUTES – January 28, 2019 Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED JANUARY 25, 2019, JANUARY 31, 2019, FEBRUARY 1, 2019, AND FEBRUARY 8, 2019 AND NECESSARY PAYMENTS THROUGH FEBRUARY 8, 2019
- C. CONSIDERATION OF RESOLUTION ADOPTING SVCW POLICY 2019-01, STATEMENT OF DEBT DISCLOSURES AND PROCEDURES POLICY

Proposed Action:

Move adoption of RESOLUTION APPROVING AND ADOPTING ADMINISTRATIVE POLICY 2019-01, DEBT DISCLOSURE PROCEDURES

- D. CONSIDERATION OF MOTION ACCEPTING REPAIRS TO THE TREATMENT PLANT 12KV ELECTRICAL SUPPLY

Proposed Action:

Move approval of MOTION TO ACCEPT EMERGENCY REPAIR OF THE 12KV TREATMENT PLANT POWER SUPPLY (CIP #9808) CONTRACT AND AUTHORIZE FILING OF NOTICE OF COMPLETION FOR POWER ENGINEERING CONSTRUCTION CO. AND DW NICHOLSON CORP.