

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – March 18, 2019
8:00 a.m.**

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Warren Lieberman, PhD., Belmont - Chair
Council Member Alicia Aguirre, Redwood City - Vice Chair
Board Member George Otte, P.E., West Bay Sanitary District - Secretary
Mayor Mark Olbert, San Carlos (Absent / No Alternate)

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Kim Hackett, SVCW Authority Engineer
Arvind Akela, SVCW Engineering Director
Eric Hansen, SVCW Engineering
Robert Wandro, SVCW Lab Director
Kara Tremblay, SVCW Engineering
Jessica Mangual, SVCW Secretary Pro Temp
EJ Shalaby, Senior Consultant, DNS Strategic Partners
Derek Rampone, City of Redwood City
Bill Tanner, Tanner Pacific, Inc.
Mark Minkowski, Kennedy/Jenks
Aren Hansen, Brown & Caldwell
Robert Donaldson, Collaborative Strategies Consulting

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5A

SAFETY MOMENT AND REPORTS

For this month's Safety Moment, ten office ergonomics tips to help avoid fatigue were distributed and discussed.

The Manager's Report included an update on the emergency condition declared last week and an item to ratify the emergency condition will be placed on the April Commission meeting. The Manager has accepted a nomination to participate on the California Sanitation Risk Management Authority Workers' Compensation Committee. The WIFIA program funding is anticipated to be brought forth to the Commission in May.

ITEM 6A

MATTERS OF COMMISSION MEMBERS INTEREST

No discussion.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7E

Motion/Second: Mr. Otte / Ms. Aguirre

The Motion carried by Unanimous Roll Call Vote

ITEM 8A

CONSIDERATION OF RESOLUTION APPROVING CONSTRUCTION CONTRACT FOR THE CHLORINE CONTACT TANK VALVE REPLACEMENT AND SURFACE REHABILITATION PROJECT (CIP #9107)

Proposed Action:

Move approval of RESOLUTION APPROVING CONSTRUCTION CONTRACT DOCUMENTS FOR CHLORINE CONTACT TANK VALVE REPLACEMENT AND SURFACE REHABILITATION PROJECT (CIP #9107); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER, REJECTING ALL OTHER BIDS AND AUTHORIZING EXECUTION OF AGREEMENT, DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID PROJECT – ERS INDUSTRIAL SERVICES, INC. (\$2,087,340)

Motion/Second: Ms. Aguirre / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 8B

AMENDMENT TO AGREEMENT FOR BIOSOLIDS DRYING AND DISPOSAL

Proposed Actions:

- i. Move adoption of RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AMENDMENT TO AGREEMENT FOR BIOSOLIDS DRYING AND DISPOSAL FACILITY IN AN AMOUNT NOT TO EXCEED \$1,900,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT OF AMENDMENT COST FOR CONTINGENCY, SUBJECT TO LEGAL COUNSEL'S APPROVAL OF DOCUMENTS AS TO FORM – BIOFORCE TECH, INC.

- ii. Move approval of BUDGET FOR ENGINEERING AND AUTOMATION PROGRAMMING WORK AT A COST NOT TO EXCEED TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS.

Motion/Second: Mr. Otte / Ms. Aguirre

The Motion carried by Unanimous Roll Call Vote

ITEM 8C

FY 2019-20 BUDGET WORKSHOP EVALUATION – INFORMATIONAL ONLY – NO ACTION TO BE TAKEN. COMMISSION WILL PROVIDE DIRECTION TO STAFF AS NEEDED.

The Commission received a detailed presentation on the draft FY 2019-20 budget followed by a question and answer period. The budget will be presented again to the Commission in April for discussion and approval.

ITEM 9

CLOSED SESSION

Closed Session was called to order at 8:41 a.m.

ITEM 10

RECONVENE FROM CLOSED SESSION

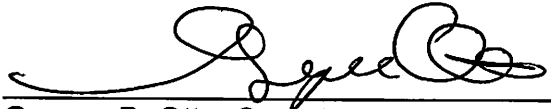
Open Session reconvened at 8:50 a.m.

Ms. Fitzgerald reported as to Agenda Item 9A no reportable action was taken.

ITEM 11
ADJOURN

There being no further business, the meeting adjourned at 8:50 a.m.

Minutes prepared by Teresa A. Herrera

A handwritten signature in black ink, appearing to read "George B. Otte", written over a horizontal line.

George B. Otte, Secretary