

**COMMISSION OF SILICON VALLEY CLEAN WATER  
JOINT POWERS AUTHORITY  
REGULAR MEETING – Monday, April 15, 2019  
8:00 a.m.**

Place: Pelican Conference Room  
Silicon Valley Clean Water  
1400 Radio Road, 2<sup>nd</sup> Floor  
Redwood City, California

**COMMISSIONERS**

COUNCIL MEMBER WARREN LIEBERMAN, PhD., BELMONT – CHAIR

COUNCIL MEMBER ALICIA AGUIRRE, REDWOOD CITY – VICE CHAIR

BOARD MEMBER GEORGE OTTE, P.E., WEST BAY SANITARY DISTRICT – SECRETARY

MAYOR MARK OLBERT, SAN CARLOS – MEMBER

**MANAGER:** TERESA A. HERRERA

**ATTORNEY FOR THE AUTHORITY:** CHRISTINE C. FITZGERALD

**CONTROLLER:** KIMBRA MCCARTHY

**TREASURER:** MATTHEW ANDERSON

**AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

**AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission's jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the

Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, please be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action or a report.

5. SAFETY MOMENT and REPORTS

- A. Safety Moment
- B. Manager's Report
- C. Financial Reports
  - 1. Investment Report
- D. Engineering Projects Status Update
- E. Commission Requested Staff-Level Action Items
- F. RESCU Program Design-Build Project Status Update

6. MATTERS OF COMMISSION MEMBER'S INTEREST

7. CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

8. BUSINESS ITEMS

A. CONSIDERATION OF RESOLUTION TO RATIFY SVCW MANAGER'S DECLARATION OF EXISTENCE OF AN EMERGENCY CONDITION AND APPROVE REPAIR OF ESSENTIAL FACILITIES

Proposed Action:

Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE AND SAFETY AND APPROVING AND RATIFYING EXECUTION OF CONTRACTS FOR REPAIR OF ESSENTIAL PUBLIC FACILITIES RELATING THERETO (EFFLUENT PIPELINE) (4/5<sup>ths</sup> weighted vote required)

B. CONSIDERATION OF MOTION APPROVING TASK ORDERS FOR LEGAL COUNSEL AND SVCW PROJECT REPRESENTATIVE FOR THE MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT

Proposed Actions:

- i. Move approval of RESOLUTION AUTHORIZING EXECUTION OF LEGAL SERVICES AGREEMENT RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$80,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – HANSON BRIDGETT LLC

- ii. Move approval of TASK ORDER FOR SERVICES RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$177,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – COLLABORATIVE STRATEGIES CONSULTING INC.

C. CONSIDERATION OF RESOLUTION APPROVING FISCAL YEAR 2019-20 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

Proposed Actions:

- i. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 REVENUE PLAN IN THE AMOUNT OF \$25,209,277 IN NET OPERATING REVENUES REQUIRED AND \$1,684,325 FOR REVENUE-FUNDED CAPITAL PROJECTS
- ii. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 CASH RESERVE DESIGNATIONS IN THE AMOUNT OF \$1,052,583
- iii. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF \$20,287,459
- iv. Move approval of RESOLUTION AUTHORIZING SVCW MANAGER TO IMPLEMENT, MANAGE AND APPROVE EXPENDITURES AUTHORIZED WITHIN THE FISCAL YEAR 2019-20 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET AS ADOPTED BY THE SILICON VALLEY CLEAN WATER COMMISSION

9. CLOSED SESSION - NOT USED

10. RECONVENE IN OPEN SESSION – Announce action taken in Closed Session, if any.

11. ADJOURN

CONSENT CALENDAR

**NOTICE TO PUBLIC**

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a roll call vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

7. A. APPROVAL OF MINUTES – March 18, 2019 Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED MARCH 8, 2019, MARCH 22, 2019, AND APRIL 1, 2019 AND NECESSARY PAYMENTS THROUGH APRIL 1, 2019
- C. CONSIDERATION OF MOTION APPROVING FINAL ACCEPTANCE OF PUMP STATION VALVE REPLACEMENT PHASE II PROJECT AT MENLO PARK AND SAN CARLOS PUMP STATIONS AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Proposed Action:

Move approval to ACCEPT THE PUMP STATION VALVE REPLACEMENT – PHASE II PROJECT (CAPITAL PROJECT #286) AND AUTHORIZE FILING NOTICE OF COMPLETION – D.W. NICHOLSON

- D. CONSIDERATION OF MOTION APPROVING TASK ORDER FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR THE CHLORINE CONTACT TANK VALVE REPLACEMENT AND SURFACE REHABILITATION PROJECT (CIP #9107)

Proposed Action:

Move approval of TASK ORDER FOR ENGINEERING SERVICES DURING CONSTRUCTION IN SUPPORT OF CONSTRUCTION OF CHLORINE CONTACT TANK VALVE REPLACEMENT AND SURFACE REHABILITATION PROJECT (CIP #9107) - KENNEDY/JENKS CONSULTANTS, INC. (\$192,974)

- E. CONSIDERATION OF RESOLUTION APPROVING MASTER SERVICES AGREEMENT FOR HAMNER JEWELL & ASSOCIATES FOR PROPERTY ACQUISITION RELATED SERVICES

Proposed Actions:

- i. Move adoption of RESOLUTION AUTHORIZING EXECUTION OF MASTER SERVICES AGREEMENT FOR PROPERTY ACQUISITION SERVICES – HAMNER JEWELL & ASSOCIATES

ii. Move approval of TASK ORDER FOR GRAVITY PIPELINE EASEMENT ACQUISITION ASSISTANCE SERVICES IN THE AMOUNT OF \$75,000 BRINGING TOTAL AUTHORIZATION OF RELATED WORK TO \$147,000.

F. CONSIDERATION OF MOTION APPROVING REMOVAL OF ASSETS FROM SVCW FINANCIAL RECORDS TO REFLECT ASSET DISPOSALS OCCURRING IN THE CURRENT FISCAL YEAR

Proposed Action:

Move approval to REMOVE FIXED ASSET NUMBER 13187 WITH A TOTAL REMAINING BOOK VALUE OF \$29,720.71 FROM SVCW FINANCIAL RECORDS

G. CONSIDERATION OF MOTION APPROVING SUBMITTAL OF LETTERS OF SUPPORT TO LOCAL MEMBERS OF CONGRESS TO APPROPRIATE FUNDING FOR THE U.S. BUREAU OF RECLAMATION'S TITLE XVI WATER RECLAMATION AND REUSE PROGRAM

Proposed Action:

Move approval to SUBMIT LETTER OF SUPPORT FOR CONGRESSIONAL APPROPRIATION OF FUNDS FOR THE U.S. BUREAU OF RECLAMATION'S TITLE XVI WATER RECLAMATION AND REUSE PROGRAM