

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – April 15, 2019
8:00 a.m.**

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Warren Lieberman, PhD., Belmont – Chair
Council Member Alicia Aguirre, Redwood City – Vice Chair
Board Member George Otte, P.E., West Bay Sanitary District – Secretary
Mayor Mark Olbert, San Carlos

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Jennifer Flick, Human Resources Director
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Arvind Akela, SVCW Engineering Director
Eric Hansen, SVCW Senior Engineer
Emir Aksuyek, Engineering Intern
Robert Wandro, SVCW Laboratory Director
Carol Chiovare, SVCW Administrative Assistant
EJ Shalaby, Senior Consultant, DNS Strategic Partners
Derek Rampone, City of Redwood City
Molly Flowerday, City of Redwood City
Theresa Yee, City of Redwood City
Steven Machida, San Carlos Public Works
Demi Pacifuentes, Tanner Pacific, Inc.
Mark Minkowski, Kennedy/Jenks
Aren Hansen, Brown & Caldwell
Robert Donaldson, Collaborative Strategies Consulting

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5

SAFETY MOMENT AND REPORTS

The Safety Moment emphasized Spring cleaning and that cleaning can provide energy savings and household safety.

Under the Manager's Report, a briefing was provided on the Design/Build Conference in Cincinnati which reinforced that, according to industry standards, SVCW is "doing design-build right".

ITEM 6A

MATTERS OF COMMISSION MEMBER'S INTEREST

The Commissioners emphasized the importance of a good night's sleep for being able to effectively function in our daily lives.

Discussion occurred regarding use of Consent Calendar and Business Items and it was clarified that Consent Calendar is primarily used for routine and/or administrative type of items.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7G

Motion/Second: Mr. Olbert / Ms. Aguirre

The Motion carried by Unanimous Roll Call Vote

ITEM 8A

CONSIDERATION OF RESOLUTION TO RATIFY SVCW MANAGER'S DECLARATION OF EXISTENCE OF AN EMERGENCY CONDITION AND APPROVING REPAIR OF ESSENTIAL FACILITIES

Proposed Action:

Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE AND SAFETY AND APPROVING AND RATIFYING EXECUTION OF CONTRACTS FOR REPAIR OF ESSENTIAL PUBLIC FACILITIES RELATING THERETO (EFFLUENT PIPELINE) (4/5th weighted vote required)

Motion/Second: Mr. Olbert / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 8B

CONSIDERATION OF MOTION TO APPROVE TASK ORDER FOR LEGAL COUNSEL AND SVCW PROJECT REPRESENTATIVE FOR THE MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT

Proposed Actions:

- i. Move approval of RESOLUTION AUTHORIZING EXECUTION OF LEGAL SERVICES AGREEMENT RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$80,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – HANSON BRIDGETT LLC
- ii. Move approval of TASK ORDER FOR SERVICES RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$177,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – COLLABORATIVE STRATEGIES CONSULTING INC.

Motion/Second: Ms. Aguirre / Mr. Olbert

The Motion carried by Unanimous Roll Call Vote

ITEM 8C

CONSIDERATION OF RESOLUTION APPROVING FISCAL YEAR 2019-20 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

Proposed Actions:

- i. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 REVENUE PLAN IN THE AMOUNT OF \$25,209,277 IN NET OPERATING REVENUES REQUIRED AND \$1,684,325 FOR REVENUE-FUNDED CAPITAL PROJECTS
- ii. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 CASH RESERVE DESIGNATIONS IN THE AMOUNT OF \$1,052,583
- iii. Move approval of RESOLUTION ADOPTING FISCAL YEAR 2019-20 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF \$20,287,459
- iv. Move approval of RESOLUTION AUTHORIZING SVCW MANAGER TO IMPLEMENT, MANAGE AND APPROVE EXPENDITURES AUTHORIZED WITHIN THE FISCAL YEAR 2019-20 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET AS ADOPTED BY THE SILICON VALLEY CLEAN WATER COMMISSION

Motion/Second: Ms. Aguirre / Mr. Olbert

The Motion carried by Unanimous Roll Call Vote

ITEM 9

CLOSED SESSION

There was no Closed Session held.

ITEM 10

RECONVENE IN OPEN SESSION

Not Used

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 9:10 a.m.

Minutes prepared by Teresa A. Herrera


George Otte, Secretary