

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – December 16, 2019
8:00 a.m.**

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City - Chair
Board Member George Otte, P.E., West Bay Sanitary District – Vice Chair
Mayor Mark Olbert, San Carlos – Secretary
Council Member Warren Lieberman, PhD., Belmont

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Jennifer Flick, SVCW Human Resources Director
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Arvind Akela, SVCW Engineering Director
Jessica Mangual, SVCW Secretary Pro Tem
EJ Shalaby, DNS Strategic Partners
Derek Rampone, City of Redwood City
Molly Flowerday, City of Redwood City
Bill Tanner, Tanner Pacific, Inc.
Mark Minkowski, Kennedy/Jenks
Aren Hansen, Brown & Caldwell
Robert Donaldson, Collaborative Strategies
Sylvia Alejos, SVCW Administrative Assistant

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5
SAFETY MOMENT AND REPORTS

Safety Moment focused on tips to protect your home and possessions during the holidays.

Under the Manager's Report, SVCW's Chief Operating Officer, Mr. Hamamoto, provided a presentation on treatment plant operations and efficiencies gained by completed CIP projects. Commissioners extended appreciation for the information and staff's contributions and requested the presentation be offered to member agencies staff and/or Councils/Board.

For the remaining written reports contained within the agenda packets (Financial Reports, Engineering Projects Status, and Commission-Requested Action Items), there were no questions nor comments.

ITEM 6
MATTERS OF COMMISSION MEMBER'S INTEREST

Commissioners selected meeting dates for calendar year 2020.

ITEM 7
CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS

Item 7D was pulled for discussion.

D. CONSIDERATION OF MOTION APPROVING CONTRACT CHANGE ORDER FOR SITE WASTE PUMP STATION UPGRADES

Proposed Action:

Move approval of CONTRACT CHANGE ORDER FOR THICKENING IMPROVEMENTS PHASE 1 IN THE AMOUNT OF \$150,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – C. OVERAA CO.

Ms. Hackett and Ms. Herrera responded to questions posed by the Commissioners regarding Agenda Item 7D.

Motion/Second: Mr. Otte / Mr. Olbert on Item 7D

The Motion carried by Unanimous Roll Call Vote

- A. APPROVAL OF MINUTES – November 18, 2019**
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED NOVEMBER 15, 2019, NOVEMBER 17, 2019, AND DECEMBER 2, 2019 AND NECESSARY PAYMENTS THROUGH DECEMBER 2, 2019**

- C. CONSIDERATION OF RESOLUTION APPROVING SILICON VALLEY CLEAN WATER STANDARD CONTRACT DOCUMENTS, VERSIONS DECEMBER 2019.

Proposed Action:

Move adoption of RESOLUTION APPROVING SVCW'S STANDARD LONG-FORM STANDARD CONTRACT SPECIFICATIONS, SHORT-FORM STANDARD CONTRACT SPECIFICATIONS AND STANDARD PROCUREMENT CONTRACT DOCUMENTS - VERSIONS DECEMBER 2019

- E. CONSIDERATION OF MOTION APPROVING RECEIPT OF SILICON VALLEY CLEAN WATER BASIC FINANCIAL STATEMENTS AND AUDITOR'S REPORTS FOR FISCAL YEAR 2018-19

Proposed Action:

Move approval of RECEIPT AND ACCEPTANCE OF BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT FOR YEAR ENDED JUNE 30, 2019

- F. CONSIDERATION OF RESOLUTION APPROVING SALE OF REAL PROPERTY OWNED BY SILICON VALLEY CLEAN WATER

Proposed Action:

Move adoption of RESOLUTION APPROVING SALE OF CERTAIN HEREIN DESCRIBED REAL PROPERTY AND AUTHORIZING EXECUTION OF ALL DOCUMENTS NECESSARY AND APPROPRIATE FOR SAID TRANSACTION (APN 057-133-010, -020, -030, -040, -050, -080)

Motion/Second: Mr. Lieberman / Mr. Olbert on Items 7A, 7B, 7C, 7E and 7F

The Motion carried by Unanimous Roll Call Vote

ITEM 8A

PRESENTATION ON RESCU PROGRAM STATUS INCLUDING POTENTIAL PROJECT CHANGES

Proposed Action:

Receive PRESENTATION ON RESCU PROGRAM STATUS INCLUDING POTENTIAL PROJECT CHANGES

Presentation was given by staff and received by Commissioners. Staff responded to questions throughout the presentation.

ITEM 8B

CONSIDERATION OF RESOLUTION APPROVING CONTRACT CHANGE ORDER TO THE RESCU PROGRAM FRONT OF PLANT PROJECT (CIP #9502)

Proposed Action:

Move adoption of RESOLUTION AUTHORIZING THE SILICON VALLEY CLEAN WATER MANAGER TO APPROVE CONTRACT CHANGE ORDERS FOR THE FRONT OF PLANT PROJECT IN AN AMOUNT NOT TO EXCEED \$5,375,000.

Motion/Second: Mr. Olbert / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 9

CLOSED SESSION

Closed Session was called to order at 9:22 a.m.

ITEM 10

RECONVENE IN CLOSED SESSION

Open Session reconvened at 9:42 a.m.

Ms. Fitzgerald reported as to Agenda Item 9A no reportable action was taken and direction was given to staff.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 9:43 a.m.

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel



Mark Olbert, Secretary