

**COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
REGULAR MEETING – Monday, April 20, 2020
8:00 a.m.**

TO ADDRESS THE *COVID-19 PANDEMIC*, THIS MEETING WILL BE CONDUCTED TELEPHONICALLY OR OTHERWISE ELECTRONICALLY PURSUANT TO THE PROVISIONS OF GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20. THE COMMISSION BOARD ROOM WILL BE CLOSED TO THE PUBLIC. THE PUBLIC MAY OBSERVE AND COMMENT BY TELEPHONE OR ELECTRONIC MEANS AS DESCRIBED ON PAGE 6 OF THIS AGENDA.

SEE PAGE 6 OF THIS AGENDA FOR MEETING ACCESS INFORMATION AND INSTRUCTIONS

COMMISSIONERS

COUNCIL MEMBER ALICIA AGUIRRE, REDWOOD CITY – CHAIR
BOARD MEMBER GEORGE OTTE, WEST BAY SANITARY DISTRICT – VICE CHAIR
COUNCIL MEMBER MARK OLBERT, SAN CARLOS – SECRETARY
MAYOR WARREN LIEBERMAN, BELMONT – MEMBER

MANAGER: TERESA A. HERRERA

ATTORNEY FOR THE AUTHORITY: CHRISTINE C. FITZGERALD

CONTROLLER:

TREASURER: MATTHEW ANDERSON

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT

Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission's jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion,

action or a report. Written comments received within two hours of the beginning of the meeting will be read into the meeting record.

5. SAFETY MOMENT and REPORTS

- A. Safety Moment
- B. Manager's Report
 - 1. Upcoming Commission Items
 - 2. Memorandum from Manager
- C. Financial Reports
 - 1. Investment Report
 - 2. Memorandum from Chief Financial Officer
- D. Engineering Projects Status Update
- E. Commission Requested Staff-Level Action Items
- F. RESCU Program Design-Build Project Status Update

6. MATTERS OF COMMISSION MEMBER'S INTEREST

7. CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

8. BUSINESS ITEMS

- A. CONSIDERATION OF RESOLUTION DECLARING EMERGENCY CONDITION DUE TO COVID-19, RATIFYING MANAGER DECISIONS, AUTHORIZING EXPANDED MANAGER POWERS, AUTHORIZING USE OF ELECTRONIC SIGNATURES AND ESTABLISHING TEMPORARY COMMISSION MEETING LOCATION

Proposed Action:

Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITIONS RELATED TO COVID-19 PANDEMIC, AUTHORIZING MANAGER TO TAKE NECESSARY ACTIONS AND RATIFYING EMERGENCY ACTIONS TAKEN, AUTHORIZING USE OF ELECTRONIC SIGNATURES AND TEMPORARILY CHANGING THE COMMISSION'S REGULAR MEETING PLACE

- B. CONSIDERATION OF RESOLUTION AND MOTIONS APPROVING PUMP STATIONS IMPROVEMENTS PROJECTS (CIP 9501) STAGE 2B DESIGN-BUILD AMENDMENT AND CONSULTANT TASK ORDERS

Proposed Action:

- i. Move adoption of RESOLUTION APPROVING STAGE 2B AMENDMENT TO THE DESIGN-BUILD AGREEMENT FOR PUMP STATIONS IMPROVEMENTS PROJECT (CIP #9501); AUTHORIZING EXECUTION OF STAGE 2B AMENDMENT AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS AND ALLOWANCES UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID AMENDMENT – SHEA PARSONS JOINT VENTURE - \$28,033,000

- ii. Move approval of TASK ORDER SCOPE AND BUDGET FOR OWNER'S ENGINEERING ADVISOR SERVICES FOR THE PUMP STATION IMPROVEMENTS PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$2,300,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BROWN AND CALDWELL CONSULTANTS
- iii. Move approval of TASK ORDER SCOPE AND BUDGET FOR CONTROL SYSTEM DEVELOPMENT AND IMPLEMENTATION FOR THE PUMP STATION IMPROVEMENTS PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$1,640,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CONTROL INTEGRATION AND DEVELOPMENT
- iv. Move approval of TASK ORDER SCOPE AND BUDGET FOR CONSTRUCTION QUALITY ASSURANCE SERVICES FOR THE PUMP STATION IMPROVEMENTS PROJECT (CIP #9501) IN AN AMOUNT NOT TO EXCEED \$5,548,500 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – TANNER PACIFIC INC
- v. Move approval of TASK ORDER SCOPE AND BUDGET FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE RESCU PROGRAM (CIP #9501, 9502, 6008) IN AN AMOUNT NOT TO EXCEED \$193,420 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – JHS CONSULTING

C. CONSIDERATION OF RESOLUTION APPROVING THE FISCAL YEAR 2020-21 ANNUAL OPERATING AND CAPITAL BUDGET

Proposed Action:

Move adoption of RESOLUTION TO APPROVE:

- i. FISCAL YEAR 2020-21 REVENUE PLAN IN THE AMOUNT OF \$26,628,984 IN NET OPERATING REVENUES REQUIRED AND \$1,295,500 FOR REVENUE-FUNDED CAPITAL PROJECTS
- ii. FISCAL YEAR 2020-21 CASH RESERVE DESIGNATIONS IN THE AMOUNT OF \$1,500,000 TO THE CAPITAL IMPROVEMENT PROGRAM RESERVE FUND AND \$24,866 TO THE OPERATING RESERVE FUND
- iii. FISCAL YEAR 2020-21 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF \$19,646,217
- iv. AUTHORIZING SVCW MANAGER TO IMPLEMENT, MANAGE AND APPROVE EXPENDITURES AUTHORIZED WITHIN THE FISCAL YEAR 2020-21 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET AS ADOPTED BY THE SILICON VALLEY CLEAN WATER COMMISSION

9. CLOSED SESSION
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (One Potential Case)
10. RECONVENE IN OPEN SESSION – Announce action taken in Closed Session, if any
11. ADJOURN

CONSENT CALENDAR

NOTICE TO PUBLIC

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a voice vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

7. A. APPROVAL OF MINUTES – March 9, 2020

B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED MARCH 2, MARCH 6, MARCH 11, MARCH 20, 2020 AND NECESSARY PAYMENTS THROUGH MARCH 20, 2020

C. CONSIDERATION OF MOTION TO ACCEPT THE RECYCLED WATER SUPPLY LINE REPAIR PROJECT (PROJECT #290) AND AUTHORIZE TO FILE NOTICE OF COMPLETION

Proposed Action:

Move adoption OF MOTION TO ACCEPT RECYCLED WATER SUPPLY LINE REPAIR PROJECT (PROJECT #290) AND AUTHORIZE FILING NOTICE OF COMPLETION – SHEA PARSONS JOINT VENTURE

D. CONSIDERATION OF MOTION TO ACCEPT REPAIRS TO THE DUAL MEDIA FILTER (DMF) INFLUENT PIPE AND WEST ACCESS ROADWAY

Proposed Action:

Move adoption of MOTION TO ACCEPT EMERGENCY REPAIR OF THE DMF INFLUENT PIPE (CIP #313) – POWER ENGINEERING CONTRACTORS AND ANDREINI BROTHERS

Microsoft Teams Access Information
Silicon Valley Clean Water
Regular Meeting
Monday, April 20, 2020

WEBSITE: [Link to access meeting](#)

MEETING ID: 705 873 405#

CALL IN PHONE NUMBER: 1-747-216-0281

You may view video during the meeting via live stream. An audio will be available after the meeting at SVCW's website. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact Teams meeting support at 707-862-0859. Note: Public participation is not permitted during closed session discussion items.

Public Comment

Public comment may be made by joining the meeting using the link or phone number above or by emailing comments to commission@svcw.org up to two hours prior to the scheduled meeting time. All comments should be in accordance with the three-minute per speaker limit. Indicate in your email the agenda item to which your comment applies. If you have anything that you wish distributed to the Commission and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

SVCW's Clerk will read all written comments into the meeting record.

Accessibility for Individuals with Disabilities

Upon request, SVCW will provide for access to individuals with disabilities to fully engage in the meeting process. Joining the meeting via the teleconference instructions above will provide access to open captioning. For other accommodations, please email your request to commission@svcw.org or call 650-591-7121 at least four (4) days prior to the scheduled meeting time. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change:

Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting SVCW's website www.svcw.org.