

**MINUTES OF SILICON VALLEY CLEAN WATER  
REGULAR MEETING – July 15, 2019  
8:00 a.m.**

**ITEM 1**

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m.

**ITEM 2**

**ROLL CALL - Commissioners Duly Appointed by Each Agency**

Council Member Warren Lieberman, PhD., Belmont – Chair  
Council Member Alicia Aguirre, Redwood City – Vice Chair  
Board Member George Otte, P.E., West Bay Sanitary District – Secretary  
Mayor Mark Olbert, San Carlos

**Staff, Consultants and Visitors Present**

Teresa A. Herrera, SVCW Manager  
Christine C. Fitzgerald, SVCW Legal Counsel  
Jennifer Flick, Human Resources Director  
Monte Hamamoto, SVCW Chief Operating Officer  
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager  
Arvind Akela, SVCW Engineering Director  
Eric Hansen, SVCW Senior Engineer  
Jessica Mangual, SVCW Secretary Pro Tem  
Mark Minkowski, Kennedy/Jenks  
Aren Hansen, Brown & Caldwell  
Molly Flowerday, City of Redwood City  
Theresa Yee, City of Redwood City  
Bruce Burnworth, MPF Consulting

**ITEM 3**

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance.

**ITEM 4**

**PUBLIC COMMENT**

There was no Public Comment.

Chairman Lieberman made a motion to change the order of business, considering the Closed Session items before the Business items portion of the meeting.

**Motion/Second: Mr. Olbert / Ms. Aguirre**

The Motion carried by Unanimous Roll Call Vote

#### **ITEM 5A**

##### **SAFETY MOMENT AND REPORTS**

The Safety Moment this month relayed safety tips for summer grilling. Additionally, attention was drawn to the new safety sign in the Commission meeting room.

The itinerary for the Tunnel Boring Machine community event scheduled for Wednesday, July 17<sup>th</sup> was distributed.

The Financial Report highlighted the successful closing of the WIFIA loan.

The RESCU Program Status report now includes photos, information on expenditures versus construction status, and highlights potential issues.

#### **ITEM 6A**

##### **MATTERS OF COMMISSION MEMBER'S INTEREST**

Alicia Aguirre was nominated as the new Chairperson.

**Motion/Second: Mr. Olbert / Mr. Otte**

The Motion carried by Unanimous Roll Call Vote

George Otte was nominated to the position of Vice Chairperson

**Motion/Second: Mr. Olbert / Mr. Lieberman**

The Motion carried by Unanimous Roll Call Vote

Motion was made to appoint Mark Olbert to the position of Secretary

**Motion/Second: Mr. Lieberman / Mr. Otte**

The Motion carried by Unanimous Roll Call Vote

**ITEM 7**

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7D

**Motion/Second: Mr. Olbert / Mr. Lieberman**

The Motion carried by Unanimous Roll Call Vote

**ITEM 9**

CLOSED SESSION

Closed Session was called to order at 8:28 a.m.

**ITEM 10**

RECONVENE FROM CLOSED SESSION

Open Session reconvened at 8:57 a.m.

Ms. Fitzgerald reported as to Closed Session Agenda Item 9A, the Commission discussed and made a threshold decision on the Manager's salary increase and performance bonus which was taken up in Open Session according to the Brown Act. As to Closed Session Agenda Item 9B, no reportable action was taken and direction was given to staff.

The Commission then returned to address Agenda Item 8A

**ITEM 8A**

CONSIDERATION OF RESOLUTION APPROVING ANNUAL SALARY FOR FISCAL YEAR 2019-2020 AND BONUS FOR FISCAL YEAR 2018-2019 FOR THE MANAGER OF SILICON VALLEY CLEAN WATER

Proposed Action:

As required under Government Code Section 54953, the Commission recommends that final action be taken to approve the Manager's annual base salary for Fiscal Year 2019-2020 in the amount of \$324,000 and to grant a performance bonus for Fiscal Year 2018-2019 in the amount of \$27,000.

Move adoption of RESOLUTION APPROVING ANNUAL COMPENSATION AND PERFORMANCE BONUS FOR THE SILICON VALLEY CLEAN WATER MANAGER

**Motion/Second: Mr. Olbert / Mr. Otte**

The Motion carried by Unanimous Roll Call Vote

**ITEM 11**

ADJOURN

There being no further business, the meeting adjourned at 9:14 a.m.

Minutes prepared by Teresa A. Herrera



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Mark Olbert, Secretary