

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – August 19, 2019
8:00 a.m.**

ITEM 1
CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2
ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City - Chair
Board Member George Otte, P.E., West Bay Sanitary District – Vice Chair
Council Member Mark Olbert, Mayor, San Carlos – Secretary
Council Member Warren Lieberman, PhD., Belmont

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Kim Hackett, SVCW Authority Engineer
Eric Hansen, SVCW Engineering
Jessica Mangual, SVCW Secretary Pro Tem
EJ Shalaby, Senior Consultant, DNS Strategic Partners
Derek Rampone, City of Redwood City
Molly Flowerday, City of Redwood City
Aren Hansen, Brown & Caldwell
Jim Lewis, Citizen, Menlo Park

ITEM 3
PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

ITEM 4
PUBLIC COMMENT

There was no Public Comment

ITEM 5
SAFETY MOMENT AND REPORTS

This month's Safety Moment related to "distracted" walking and the dangers of being distracted whilst walking. This is particularly hazardous while using a cell phone.

Under the Manager's Report, the Commission was informed about a planned 12kV switch over which went very smoothly and kudos were given to the many people involved, including staff, contractor, and P.G.&E. The Commission was also informed that Ms. Herrera, Ms. Hackett and Mr. Anderson will be attending the California Association of Sanitation Agencies (CASA) Annual Conference this week.

Mr. Anderson then gave the Financial Report and responded to Commissioners' questions.

Related to Item 5E, Commission-Requested Action Items, the Commission noted that the report was helpful and thanked the Manager for preparing it.

There were no further questions or comments on the remaining written reports.

ITEM 6

MATTERS OF COMMISSION MEMBER'S INTEREST

Commissioner Lieberman made a general comment regarding the agency's long history of being very attentive to public perception and that the Commission, along with staff, have done a very good job over the years which has led to a high level of public trust.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

Commissioner Olbert requested to pull and discuss Item 7C.

Consideration of Motion approving Consent Calendar Items 7A, 7B, and 7D.

Motion/Second: Mr. Olbert / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 7C

Ms. Herrera and Ms. Fitzgerald responded to the Commissioners' questions regarding Item 7C – Policy 2019-02, Nepotism and Fraternalism and the item was tabled to be brought back to the Commission after further research is done on specific language.

ITEM 8

CONSIDERATION OF RESOLUTION APPROVING CONSTRUCTION CONTRACT FOR THE RECYCLED WATER SUPPLY LINE REPAIR PROJECT (PROJECT #290)

Proposed Action:

Move adoption of RESOLUTION APPROVING CONSTRUCTION CONTRACT DOCUMENTS FOR RECYCLED WATER SUPPLY LINE REPAIR PROJECT (PROJECT #290); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER, REJECTING ALL OTHER BIDS; AND AUTHORIZING EXECUTION OF AGREEMENT, DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING MANAGER TO APPROVE

CONTRACT CHANGE ORDERS UP TO TEN PERCENT (10%) OF THE CONTRACT PRICE FOR SAID PROJECT – JF SHEA/PARSONS JOINT VENTURE - \$315,000

The Commission requested that the responsible party for payment of the facilities be researched and discussed further with Redwood City.

Motion/Second: Mr. Otte / Mr. Olbert

The Motion carried by Unanimous Roll Call Vote

ITEM 9
CLOSED SESSION

Not used

ITEM 10
RECONVENE IN OPEN SESSION

Not used

ITEM 11
ADJOURN

There being no further business, the meeting adjourned at 8:35 a.m.

Minutes prepared by Teresa A. Herrera
Reviewed by SVCW General Counsel



Mark Olbert, Secretary