

Silicon Valley Clean Water

**AGENDA ITEM 7A
FEBRUARY 22, 2021**

**MINUTES OF SILICON VALLEY CLEAN WATER
SPECIAL MEETING – January 25, 2021
8:00 a.m.**

**This meeting took place remotely pursuant to
SVCW Resolution No. 20-08 due to coronavirus pandemic**

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:02 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, P.E., West Bay Sanitary District – Vice Chair
Council Member Warren Lieberman, PhD., Belmont – Secretary
Council Member Ron Collins, San Carlos

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine Fitzgerald, SVCW Legal Counsel
Jennifer Flick, SVCW Human Resources Director
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Jessica Mangual, SVCW Secretary Pro Tem
Eric Hansen, SVCW Senior Engineer
Anir Bhagwat, SVCW Senior Engineer
EJ Shalaby, Senior Consultant, DNS Strategic Partners
Bill Tanner, Tanner Pacific, Inc.
Mark Minkowski, Kennedy/Jenks
Steven Machida, City of San Carlos
Aren Hansen, Brown & Caldwell
Molly Flowerday, City of Redwood City
Lora Carpenter, Fieldman, Rolapp, & Associates
Sergio Ramirez, West Bay Sanitary District
Doug Brown, Stradling, Yocca, Carlson, & Rauth

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning on the remote meeting site were provided.

Safety Moment, Item 5A, concerned tips on ocean safety and what to do if you're caught in a rip current.

Under Manager's Report, Item 5B, information re: an air permit excursion was provided. The Commission requested an update when and if a fine is levied by the Air District.

Under RESCU Report, Item 5F, explanation was provided on the schedule metric for Pump Station Improvements Project.

For other reports contained within the agenda packet, there were no questions nor comments.

ITEM 6

MATTERS OF COMMISSION MEMBER'S INTEREST

Welcoming comments were provided to Mr. Ron Collins, new Commission representative from San Carlos.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7E

- A. APPROVAL OF MINUTES –December 14, 2020 – Special Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED DECEMBER 1, DECEMBER 11, AND DECEMBER 24, 2020 AND NECESSARY PAYMENTS THROUGH DECEMBER 24, 2020
- C. CONSIDERATION OF MOTION APPROVING TASK ORDER WITH FIELDMAN, ROLAPP & ASSOCIATES FOR LONG-TERM FINANCIAL PLANNING ADVISORY SERVICES

Proposed Action:

Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR CIP FINANCIAL PLANNING SERVICES (CIP #9158) IN THE AMOUNT NOT TO EXCEED \$500,000– FIELDMAN, ROLAPP & ASSOCIATES

- D. CONSIDERATION OF RESOLUTION APPROVING UPDATE TO SILICON VALLEY CLEAN WATER INVESTMENT POLICY AND GUIDELINES

Proposed Action:

Move adoption of RESOLUTION APPROVING AND ADOPTING REVISION "T" TO ADMINISTRATIVE POLICY 1992-01 ESTABLISHING SILICON VALLEY CLEAN WATER'S INVESTMENT POLICY AND GUIDELINES

- E. CONSIDERATION OF MOTION APPROVING TASK ORDER FOR KENNEDY JENKS CONSULTANTS DESIGN AND BID PERIOD SERVICES SCOPE OF WORK AND BUDGET FOR RETURN ACTIVATED SLUDGE PIPELINE REHABILITATION PROJECT (CIP #9120)

Proposed Action:

Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR DESIGN AND BID PERIOD SERVICES RELATED TO THE RETURN ACTIVATED SLUDGE PIPELINE REHABILITATION PROJECT (CIP #9120) IN THE AMOUNT NOT TO EXCEED \$327,980 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – KENNEDY JENKS CONSULTANTS

Motion/Second: Dr. Lieberman / Mr. Otte

The Motion carried by Unanimous Roll Call Vote

ITEM 8A

CONSIDERATION OF RESOLUTION AUTHORIZING SILICON VALLEY CLEAN WATER TO ISSUE DEBT FOR THE REFUNDING OF A STATE REVOLVING FUND LOAN

Proposed Action:

Move adoption of RESOLUTION OF THE COMMISSION OF SILICON VALLEY CLEAN WATER AUTHORIZING THE ISSUANCE AND SALE OF 2021 WASTEWATER REVENUE BONDS TO REFUND THE SRF CONTROL BUILDING LOAN

Motion/Second: Mr. Otte / Mr. Collins

The Motion carried by Unanimous Roll Call Vote

ITEM 8B

CONSIDERATION OF MOTION TO APPROVE TASK ORDERS AND CONSTRUCTION CONTRACT CHANGE ORDER TO PROTECT SVCW FORCE MAIN INFRASTRUCTURE TO ACCOMMODATE CONSTRUCTION OF THE 1548 MAPLE STREET DEVELOPMENT IN REDWOOD CITY AND CONSIDERATION OF RESOLUTION APPROVING REIMBURSEMENT AGREEMENT WITH DEVELOPER

Proposed Actions:

- i. Move approval of TASK ORDER FOR DESIGN SERVICES RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN

AMOUNT NOT TO EXCEED \$126,100 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – KENNEDY/JENKS CONSULTANTS

- ii. Move approval of TASK ORDER FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$460,422 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – TANNER PACIFIC INC.
- iii. Move approval of TASK ORDER FOR PROJECT MANAGEMENT SERVICES RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT (CIP #9504) IN AN AMOUNT NOT TO EXCEED \$171,612 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – COLLABORATIVE STRATEGIES CONSULTING INC.
- iv. Move approval of CONTRACT CHANGE ORDER TO PUMP STATIONS IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$3,119,136 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – POWER ENGINEERING CONSTRUCTION
- v. Move adoption of RESOLUTION APPROVING AGREEMENT WITH 1548 MAPLE LLC FOR REIMBURSEMENT OF COSTS RELATED TO MAPLE STREET FORCE MAIN MODIFICATIONS PROJECT AND AUTHORIZING MANAGER TO FINALIZE TERMS AND EXECUTE AGREEMENT

Motion/Second: Dr. Lieberman / Mr. Collins

The Motion carried by Unanimous Roll Call Vote

ITEM 9

CLOSED SESSION

Prior to convening in Closed Session, SVCW General Counsel Christine C. Fitzgerald stated as follows: Pursuant to the requirements of the Brown Act, Item 9A relates to facts and circumstances arising from a potential contract dispute under the RESCU Program.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (One Potential Case)

Closed Session was then called to order at 8:43 a.m.

ITEM 10

RECONVENE IN OPEN SESSION

Open session reconvened at 8:56 a.m.

Ms. Fitzgerald reported that as to Item 9A no reportable action was taken and Commission gave direction to staff and Counsel.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 8:57 a.m.

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

DocuSigned by:

Warren Lieberman

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Warren Lieberman, Secretary