

**STRATEGIC PLAN COMMITTEE
SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
REGULAR MEETING – Monday, December 11, 2023
9:00 a.m.**

**(or as soon thereafter as the regular SVCW Commission meeting is
concluded)**

Place: Silicon Valley Clean Water
1406 Radio Rd
Redwood City, CA 94065

Consistent with Government Code Section 54953, this meeting will be held both in person and virtually. See page 3 of this agenda for virtual meeting access information and instructions.

COMMITTEE MEMBERS

COUNCIL MEMBER ALICIA AGUIRRE, REDWOOD CITY

BOARD MEMBER GEORGE OTTE, WEST BAY SANITARY DISTRICT

MANAGER: TERESA A. HERRERA

ATTORNEY FOR THE AUTHORITY: CHRISTINE C. FITZGERALD

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Committee's jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Committee considers the item and before action is taken. If you address the Committee on a non-agenda item, be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Committee from acting on or discussing such matters at this meeting. Any such item may be referred to staff for

a decision with regard to placing it on a future agenda for discussion, action or a report.

4. BUSINESS ITEMS

A. APPROVAL OF COMMITTEE MEETING MINUTES – October 9, 2023 (pg. 4)

B. STATUS UPDATE AND DISCUSSION ON STRATEGIC PLAN

Proposed Action:

Continue Discussion Regarding Strategic Plan

5. ADJOURN

Microsoft Teams Access Information
Strategic Plan Committee of the Commission of Silicon Valley Clean Water
Regular Meeting
Monday, December 11, 2023

WEBSITE: [Link to access meeting](#)

MEETING ID: 270 547 566 14

CALL IN PHONE NUMBER: +1 747-216-0281 **ID:** 925 412 740#

You may log in via URL located on SVCW's website at <https://svcw.org/about/governance/commission-meetings>. You may view video during the meeting via live stream. An audio will be available after the meeting at SVCW's website. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact Teams meeting support at 707-862-0859. Note: Public participation is not permitted during closed session discussion items.

Public Comment

Public comment may be made by joining the meeting using the link or phone number above. Members of the public may provide public comments via the Teams platform by using the "raise hand" feature or, if calling in by phone, by unmuting and beginning to speak. In response to a "raised hand", SVCW will unmute the member of public and allow them to speak. In response to a phone request to speak, SVCW will ask what is the nature of the comment and will provide directions to follow to provide comment. Public comments will be limited to three minutes.

Public comment may also be made by emailing comments to commission@svcw.org up to two hours prior to the scheduled meeting time. Indicate in your email the agenda item to which your comment applies. If you have anything that you wish distributed to the Commission and included for the official record, please include it in your email.

Accessibility for Individuals with Disabilities

Upon request, SVCW will provide for access to individuals with disabilities to fully engage in the meeting process. Joining the meeting via the teleconference instructions above will provide access to open captioning. For other accommodations, please email your request to commission@svcw.org or call 650-591-7121 at least four (4) days prior to the scheduled meeting time. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change:

Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may change or the meeting may be canceled. You may check on the status of the meeting by visiting SVCW's website www.svcw.org.

**MINUTES OF SILICON VALLEY CLEAN WATER
STRATEGIC PLAN COMMITTEE
JOINT POWERS AUTHORITY
REGULAR MEETING – Monday, October 9, 2023
9:00 a.m.**

(or as soon thereafter as the regular SVCW Commission meeting is concluded)

Place: Pelican Conference Room
Silicon Valley Clean Water
1400 Radio Road, 2nd Floor
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 9:28 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, West Bay Sanitary District – Vice-Chair

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Jessica Mangual, SVCW Secretary Pro Tem

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance had been recited in the regular meeting of the commission and was not repeated.

ITEM 4

PUBLIC COMMENT

There was no Public Comment

ITEM 5

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR – No Items

ITEM 6

BUSINESS ITEMS

**CONSIDERATION OF STRATEGIC PLAN COMMITTEE SCOPE, DURATION,
OFFICERS AND MEETING SCHEDULE**

Proposed Actions:

- i. Appoint Committee Chair and Secretary
- ii. Move adoption of Resolution of the Strategic Plan Committee of Silicon Valley
Clean Water Establishing Its Duration and Regular Meeting Schedule

No action was taken

ITEM 7

CLOSED SESSION – Not Used

ITEM 8

RECONVENE IN OPEN SESSION – Not Used

ITEM 9

ADJOURN

There being no further business, the meeting adjourned at 10:14 a.m.

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

Ron Collins, SVCW Commission Secretary