

**Silicon Valley Clean Water**

**AGENDA ITEM 7A  
APRIL 10, 2023**

**MINUTES OF SILICON VALLEY CLEAN WATER  
REGULAR MEETING – MARCH 13, 2023  
8:00 a.m.**

Place: Pelican Conference Room  
Silicon Valley Clean Water  
1400 Radio Road, 2<sup>nd</sup> Floor  
Redwood City, California

*Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.*

**ITEM 1**

**CALL TO ORDER**

The meeting was called to order at 8:01 a.m.

**ITEM 2**

**ROLL CALL - Commissioners Duly Appointed by Each Agency**

Council Member Alicia Aguirre, Redwood City – Chair  
Board Member George Otte, West Bay Sanitary District – Vice-Chair  
Council Member Ron Collins, San Carlos – Secretary  
Vice Mayor Davina Hurt, Belmont

**Staff, Consultants and Visitors Present**

Teresa A. Herrera, SVCW Manager  
Christine C. Fitzgerald, SVCW Legal Counsel  
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager  
Monte Hamamoto, SVCW Chief Operating Officer  
Kim Hackett, SVCW Authority Engineer  
Jennifer Flick, SVCW Human Resources Director  
Arvind Akela, SVCW Engineering & Environmental Services Director  
Jessica Mangual, SVCW Secretary Pro Tem  
Jane Kao – Senior Engineer  
Mark Minkowski, Kennedy Jenks  
Sheryl Chia, Kennedy Jenks  
Theresa Yee, City of Redwood City  
Carolyne Kerans, City of Redwood City  
Aren Hansen, Brown & Caldwell  
Bill Tanner, TPI

**ITEM 3**

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance

#### **ITEM 4**

##### **PUBLIC COMMENT**

There was no Public Comment

#### **ITEM 5**

##### **SAFETY MOMENT AND REPORTS**

Instructions for enabling live captioning and providing public comment during the remote meeting site were provided.

Item 5A Safety Moment concerned tips on how to deal with aggressive drivers.

Item 5B Manager's Report, included a presentation on SVCW services.

For other written reports contained within the agenda packet, there were no questions or comments.

#### **ITEM 6**

##### **MATTERS OF COMMISSION MEMBER'S INTEREST**

Commissioner Hurt expressed interest in hearing more about SVCW's endeavors in clean technology, transition to EV, and response to sea level rise.

#### **ITEM 7**

##### **CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7D**

- A. APPROVAL OF MINUTES – January 9,2023 - Regular Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED DECEMBER 28 – JANUARY 24, 2023, AND NECESSARY PAYMENTS THROUGH JANUARY 24, 2023
- C. CONSIDERATION OF MOTION APPROVING DESIGN SERVICES TASK ORDER SCOPE AND BUDGET FOR STANDBY GENERATOR CONTROL UPGRADES AT POWER DISTRIBUTION PANEL 1 (CIP #9247)

##### **Proposed Action:**

Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR DESIGN SERVICES FOR THE STANDBY GENERATOR CONTROL UPGRADES (CIP #9247) IN AN AMOUNT NOT TO EXCEED \$251,702 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BEECHER ENGINEERING

D. CONSIDERATION OF MOTIONS APPROVING PROGRESSIVE DESIGN-BUILD DELIVERY METHOD AND OWNER'S ADVISOR (OA) SERVICES TASK ORDER FOR THE PLANT FINAL EFFLUENT PUMP REPLACEMENT PROJECT (pg. 43)

Proposed Actions:

- i. Move approval to AUTHORIZE MANAGER TO UTILIZE PROGRESSIVE DESIGN-BUILD PROCUREMENT CONTRACTING APPROACH FOR PLANT EFFLUENT PUMP REPLACEMENT (CIP#9223) IN ACCORDANCE WITH ADMINISTRATIVE POLICY 2016-01: DESIGN-BUILD PROJECTS
- ii. Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR OWNER'S ADVISOR SERVICES FOR THE EFFLUENT PUMP STATION UPGRADES (CIP #9223) IN AN AMOUNT NOT TO EXCEED \$200,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CDM SMITH INC.

**Motion/Second: Ms. Hurt/ Mr. Collins**

The Motion carried by Unanimous Vote

**ITEM 8A**

PUBLIC HEARING: CONSIDERATION OF MOTION AND RESOLUTION APPROVING ENERGY CONSERVATION CONTRACT AGREEMENT AND STAGE 1 SERVICES WITH CDM CONSTRUCTORS INC. FOR FOOD WASTE RECEIVING IMPROVEMENTS PROJECT (CIP #9257)

Proposed Actions:

- Open Public Hearing and Receive Testimony
  - Close Public Hearing
- (i) Move approval of CEQA DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT UNDER TITLE 14 SECTIONS 15301 AND 15329 OF THE CALIFORNIA CODE OF REGULATIONS BECAUSE IT IS A COGENERATION PROJECT AT EXISTING FACILITIES
  - (ii) Move adoption of RESOLUTION APPROVING ENERGY CONSERVATION CONTRACT AGREEMENT AND STAGE 1 SERVICES FOR FOOD WASTE RECEIVING IMPROVEMENTS PROJECT (CIP #9257) IN AN AMOUNT NOT TO EXCEED \$655,954 AND AUTHORIZE MANAGER TO APPROVE UP TO A TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CDM CONSTRUCTORS INC.

Public Hearing opened at 8:47 a.m.

Public Hearing closed at 8:48 a.m.

**Motion/Second: Mr. Otte / Ms. Hurt**

The Motion carried by Unanimous Vote

**ITEM 8B**

RECEIVE PRESENTATION ON THE FISCAL YEAR 2023-24 PROPOSED ANNUAL  
OPERATING AND CAPITAL EXPENDITURES BUDGET

Proposed Action:

NO ACTION REQUIRED AT THIS TIME

**ITEM 9**

Closed Session was called to order at 9:11 a.m.

**ITEM 10**

RECONVENE IN OPEN SESSION

Open Session reconvened at 9:34 a.m.

Ms. Fitzgerald reported that, as to closed session item 9, no action was taken and  
direction was given to staff and Counsel.

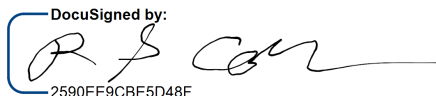
**ITEM 11**

ADJOURN

There being no further business, the meeting adjourned at 9:36 a.m.

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel

DocuSigned by:  
  
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Ron Collins, Secretary