

Silicon Valley Clean Water

**AGENDA ITEM 7A
JULY 17, 2023**

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – JUNE 12, 2023
8:00 a.m.**

Place: Pelican Conference Room
Silicon Valley Clean Water
1400 Radio Road, 2nd Floor
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, West Bay Sanitary District – Vice-Chair
Council Member Ron Collins, San Carlos – Secretary
Vice Mayor Davina Hurt, Belmont

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Jennifer Flick, SVCW Human Resources Director
Arvind Akela, SVCW Engineering & Environmental Services Director
Jessica Mangual, SVCW Secretary Pro Tem
Cindy Hui, SVCW Finance Supervisor
Kiki Newberry, SVCW Financial Analyst
Jane Kao, SVCW Senior Engineer
Mark Minkowski – Kennedy Jenks
Sheryl Chia – Kennedy Jenks
Bill Tanner – Tanner Pacific
Norite Vong – City of Redwood City
Teresa Yee - City of Redwood City
E.J Shalaby – DNS Strategies
Sergio Ramirez, West Bay Sanitary District
Olawale Kajopaiye – PFM
Debra Fisher – West Bay Sanitary District
Aren Hansen – Brown and Caldwell

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

Closed Session was called to order at 8:09 a.m.

ITEM 5

RECONVENE IN OPEN SESSION – Announce action taken in Closed Session, if any

Open Session reconvened at 9:23 a.m.

Ms. Fitzgerald reported that, as to closed session items 4A and 4B, no reportable action was taken and direction was given.

ITEM 6

PUBLIC COMMENT

There was no Public Comment

ITEM 7

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning and providing public comment during the remote meeting site were provided.

Item 7A Safety Moment concerned tips on preventing the summer cold.

Item 7B Manager's Report included an announcement of several awards won for projects, including awards from Public Works Association, Construction Manager Association of America, and Water Environment Federation.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 8

MATTERS OF COMMISSION MEMBER'S INTEREST

ITEM 9

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 9A THROUGH 9D

A. APPROVAL OF MINUTES – May 8, 2023 - Regular Meeting

B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED MAY 2, 2023 – MAY 29, 2023, AND NECESSARY PAYMENTS THROUGH MAY 29, 2023

C. CONSIDERATION OF RESOLUTION AND MOTION APPROVING TERMINATION OF EMERGENCY CONDITION AND PROJECT ACCEPTANCE FOR PERMANENT REPAIRS TO THE SVCW 54-INCH INFLUENT FORCE MAIN

Proposed Actions:

i. Move adoption of RESOLUTION TERMINATING THE SUSPENSION OF COMPETITIVE BIDDING REQUIREMENTS CONFERRED BY RESOLUTION NO. 23-08 AND THE CORRESPONDING MANAGER AUTHORITY AND APPROVAL OF FINAL EXPEDITURES UP TO \$545,000 (54-INCH FORCE MAIN LEAK REPAIR - Project #362)

ii. Move approval of MOTION TO ACCEPT 54-INCH FORCE MAIN LEAK REPAIR (Project #362) – POWER ENGINEERING CONTRACTORS

D. CONSIDERATION OF MOTION AND RESOLUTIONS APPROVING PILOT UNIT RENTAL FROM AQUA-AEROBICS SYSTEMS INC FOR CLOTH MEDIA FILTER AND APPROVE MASTER SERVICES AGREEMENT WITH CALISKANER WATER TECHNOLOGIES AND CEQA EXEMPTION DETERMINATION

Proposed Actions:

i. Move approval of CEQA DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT UNDER TITLE 14 SECTION 15301 OF THE CALIFORNIA CODE OF REGULATIONS BECAUSE IT IS A PROJECT AT EXISTING PUBLIC FACILITIES THAT INVOLVES MINOR ALTERATION AND/OR MECHANICAL EQUIPMENT WITH NEGLIGIBLE OR NO EXPANSION OF USE

ii. Move adoption of RESOLUTION APPROVING PURCHASE ORDER FOR THE ADVANCED PRIMARY TREATMENT PILOT STUDY UNIT RENTAL IN AN AMOUNT NOT TO EXCEED \$60,550 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL SUPPORT WORK ON AN AS-NEEDED BASIS – AQUA-AEROBICS SYSTEMS INC.

iii. Move adoption of RESOLUTION APPROVING MASTER SERVICES AGREEMENT FOR ON-CALL PROFESSIONAL CONSULTING SERVICES - CALISKANER WATER TECHNOLOGIES, INC

Motion/Second: Mr. Collins / Ms. Hurt

The Motion carried by Unanimous Vote

ITEM 10A

CONSIDERATION OF RESOLUTION APPROVING REVISION TO SILICON VALLEY CLEAN WATER COMMISSION POLICY NO. 2013-03, RESERVE FUND POLICY AND PROCEDURES

Proposed Action:

Move approval of RESOLUTION APPROVING AND ADOPTING REVISION F TO COMMISSION POLICY NO. 2013-03, SILICON VALLEY CLEAN WATER RESERVE FUND POLICY AND PROCEDURES

Motion/Second: Mr. Collins / Mr. Otte

The Motion carried by Unanimous Vote

ITEM 10B

CONSIDERATION OF RESOLUTION APPROVING MASTER SERVICES AGREEMENT WITH SCHAAF AND WHEELER CONSULTING CIVIL ENGINEERS FOR ON-CALL CIVIL ENGINEERING SERVICES

Proposed Action:

Move adoption of RESOLUTION APPROVING MASTER SERVICES AGREEMENT FOR ON-CALL ENGINEERING SERVICES – SCHAAF AND WHEELER CONSULTING CIVIL ENGINEERS

Motion/Second: Mr. Otte / Ms. Hurt

The Motion carried by Unanimous Vote

ITEM 10C

CONSIDERATION OF RESOLUTIONS ESTABLISHING RATES OF PAY AND CLASSIFICATIONS FOR CONFIDENTIAL GENERAL, UNREPRESENTED GENERAL, PROFESSIONAL AND MANAGEMENT EMPLOYEES; ADDING PROCESS CONTROL SPECIALIST AND FACILITIES MAINTENANCE TECHNICIAN; AND APPROVING UPDATED CONSOLIDATED PAY SCHEDULE

Move adoption of:

- i. RESOLUTION ESTABLISHING RATES OF PAY AND RELATED COMPENSATION PROVISIONS FOR MANAGEMENT EMPLOYEES OF SILICON VALLEY CLEAN WATER AND RESCINDING AND RESTATING CERTAIN PROVISIONS OF RESOLUTION NO. SVCW 22-23 AND RESCINDING ANY AND ALL OTHER RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith
- ii. RESOLUTION ESTABLISHING RATES OF PAY AND RELATED COMPENSATION PROVISIONS FOR CONFIDENTIAL GENERAL

EMPLOYEES OF SILICON VALLEY CLEAN WATER AND RESCINDING RESOLUTION NO. SVCW 22-24 AND ANY AND ALL OTHER RESOLUTIONS OR PROVISIONS THEREOF IN CONFLICT HERewith

- iii. RESOLUTION ESTABLISHING RATES OF PAY AND RELATED COMPENSATION FOR UNREPRESENTED GENERAL EMPLOYEE POSITIONS OF ENGINEERING INTERN, LABORATORY ASSISTANT AND GENERAL INTERN AND RESCINDING RESOLUTION NO. SVCW 22-25 AND ANY AND ALL OTHER RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith
- iv. RESOLUTION ESTABLISHING RATES OF PAY AND RELATED COMPENSATION PROVISIONS FOR PROFESSIONAL EMPLOYEES OF SILICON VALLEY CLEAN WATER AND RESCINDING RESOLUTION NO. SVCW 22-39 AND RESCINDING ANY AND ALL OTHER RESOLUTIONS OR PORTIONS THEREOF IN CONFLICT HERewith
- v. RESOLUTION AMENDING SECTION 6 OF RESOLUTION NO. SVCW 77-6, THE SVCW PERSONNEL RESOLUTION, RELATING TO CLASSIFICATION OF POSITIONS AND RESCINDING PARAGRAPH 1 OF RESOLUTION NO. SVCW 22-40 AND ANY AND ALL OTHER RESOLUTIONS OR PROVISIONS THEREOF IN CONFLICT HERewith
- vi. RESOLUTION APPROVING AND ADOPTING CONSOLIDATED PAY SCHEDULE FOR ALL REPRESENTED AND UNREPRESENTED EMPLOYEES OF SILICON VALLEY CLEAN WATER FOR FISCAL YEAR 2023-2024

Motion/Second: Ms. Hurt / Mr. Otte

The Motion carried by Unanimous Vote

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 10:00 a.m.

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel

DocuSigned by:

Ron Collins

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Ron Collins, Secretary