

**Silicon Valley Clean Water**

**AGENDA ITEM 7A  
MARCH 11, 2024**

**MINUTES OF SILICON VALLEY CLEAN WATER  
REGULAR MEETING – February 12, 2024  
8:00 a.m.**

Place: Silicon Valley Clean Water  
1406 Radio Road  
Redwood City, California

*Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.*

**ITEM 1**

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m.

**ITEM 2**

**ROLL CALL - Commissioners Duly Appointed by Each Agency**

Council Member Alicia Aguirre, Redwood City – Chair  
Board Member George Otte, West Bay Sanitary District – Vice-Chair  
Council Member Ron Collins, San Carlos – Secretary  
Vice Mayor, Davina Hurt, Belmont – Member

**Staff, Consultants and Visitors Present**

Teresa A. Herrera, SVCW Manager  
Christine C. Fitzgerald, SVCW Legal Counsel  
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager  
Monte Hamamoto, SVCW Chief Operating Officer  
Kim Hackett, SVCW Authority Engineer  
Jennifer Flick, SVCW Human Resources Director  
Arvind Akela, SVCW Engineering & Environmental Services Director  
Jessica Mangual, SVCW Secretary Pro Tem  
Daniel Buenrostro, Operations Director  
Anir Bhagwat – SVCW Senior Engineer  
Jane Kao - SVCW Senior Engineer  
Cindy Hui – SVCW Finance Supervisor  
Kiki Newberry – SVCW Financial Analyst  
Mark Minkowski – Kennedy Jenks  
Bill Tanner – Tanner Pacific  
Aren Hansen – Brown & Caldwell  
EJ Shalaby – DNS Strategies  
Sergio Rameriez – West Bay Sanitary District  
Debra Fisher – West Bay Sanitary District  
Gabe Sasser – HFH Consultants

**ITEM 3**

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance

**ITEM 4**

**PUBLIC COMMENT**

There was no Public Comment

**ITEM 5**

**SAFETY MOMENT AND REPORTS**

Instructions for enabling live captioning and providing public comment during the remote meeting site were provided.

Item 5A Safety Moment concerned tips on tip to prevent food poisoning.

Item 5B Manager's Report, SVCW's Chief Operating Officer described how the plant functioned well during the recent wet weather storm events.

For other written reports contained within the agenda packet, there were no questions or comments.

**ITEM 6**

**MATTERS OF COMMISSION MEMBER'S INTEREST**

**ITEM 7**

**CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7D**

- A. APPROVAL OF MINUTES – December 11, 2023 - Regular Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED NOVEMBER 28 – DECEMBER 26, 2023, AND NECESSARY PAYMENTS THROUGH DECEMBER 26, 2023
- C. CONSIDERATION OF MOTION AUTHORIZING CONSULTING SERVICES AGREEMENT FOR UNFUNDED PENSION LIABILITIES FUNDING STRATEGIES

Proposed Actions:

Move approval of CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$5,500 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – RIDGELINE MUNICIPAL STRATEGIES, LLC

- D. CONSIDERATION OF MOTIONS APPROVING ADDITIONAL OWNER ASSIST FUNDING TO DAVID J POWERS AND ASSOCIATES FOR ENVIRONMENTAL

SERVICES AND JHS CONSULTING FOR ENVIRONMENTAL PLANNING SERVICES

Proposed Action:

- i. Move approval of TASK ORDER SCOPE AND BUDGET AMENDMENT FOR OWNER'S ADVISOR SERVICES FOR PUMP STATIONS IMPROVEMENTS PROJECT (CIP #9501); IN AN AMOUNT NOT TO EXCEED \$90,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – DAVID J. POWERS AND ASSOCIATES.
  
- ii. Move approval of TASK ORDER SCOPE AND BUDGET AMENDMENT FOR OWNER'S ADVISOR SERVICES FOR PUMP STATIONS IMPROVEMENTS PROJECT (CIP #9501); IN AN AMOUNT NOT TO EXCEED \$50,120 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – JHS CONSULTANTS.

**Motion/Second: Mr. Collins / Ms. Hurt**

The Motion carried by Unanimous Vote

**ITEM 8A**

CONSIDERATION OF RESOLUTION ADOPTING THE 2024 CIP UPDATE AND CORRESPONDING CEQA CONCLUSIONS

Proposed Action:

Move adoption of RESOLUTION APPROVING AND ADOPTING THE 2024 UPDATE OF THE SILICON VALLEY CLEAN WATER CAPITAL IMPROVEMENT PROGRAM AND CORRESPONDING CEQA CONCLUSIONS

**Motion/Second: Mr. Collins / Mr. Otte**

The Motion carried by 3-0-1 abstention (Hurt) vote

**ITEM 8B**

CONSIDERATION OF MOTION APPROVING SILICON VALLEY CLEAN WATER LONG RANGE FINANCIAL PLAN 2024 UPDATE

Proposed Action:

Move approval of RECEIPT AND ACCEPTANCE OF SILICON VALLEY CLEAN WATER LONG-RANGE FINANCIAL PLAN 2024 UPDATE

**Motion/Second: Ms. Hurt / Mr. Collins**

The Motion to Approve Receipt of Silicon Valley Clean Water Long Range Financial Plan 2024 Update carried by Unanimous Vote

**ITEM 8C**

CONSIDERATION OF RESOLUTION REVIEWING AND ADOPTING SVCW STRATEGIC PLAN FOR YEARS 2024 - 2029

Proposed Action:

Move adoption of RESOLUTION APPROVING AND ADOPTING THE 2024 - 2029 SILICON VALLEY CLEAN WATER STRATEGIC PLAN

**Motion/Second: Mr. Collins / Ms. Hurt**

The Motion carried by Unanimous Vote

**ITEM 9**

Closed Session was called to order at 9:26 am

**ITEM 10**

RECONVENE IN OPEN SESSION

Open Session reconvened at 9:47 am

Ms. Fitzgerald reported that, as to closed session item 9A, no action was taken.

**ITEM 11**

ADJOURN

There being no further business, the meeting adjourned at 9:48 am

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel

DocuSigned by:

*Ron Collins*

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Ron Collins, Secretary