

Silicon Valley Clean Water

AGENDA ITEM 7A

APRIL 8, 2024

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – March 11, 2024
8:00 a.m.**

Place: Silicon Valley Clean Water
1406 Radio Road
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:02 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, West Bay Sanitary District – Vice-Chair
Council Member Ron Collins, San Carlos – Secretary
Council Member Davina Hurt, Belmont (Not Present)

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Monte Hamamoto, SVCW Chief Operating Officer
Kim Hackett, SVCW Authority Engineer
Jennifer Flick, SVCW Human Resources Director
Arvind Akela, SVCW Engineering & Environmental Services Director
Jessica Mangual, SVCW Secretary Pro Tem
Daniel Buenrostro, Operations Director
Anir Bhagwat – SVCW Senior Engineer
Jane Kao - SVCW Senior Engineer
Cindy Hui – SVCW Finance Supervisor
Kiki Newberry – SVCW Financial Analyst
Mark Minkowski – Kennedy Jenks
Bill Tanner – Tanner Pacific
EJ Shalaby – DNS Strategies
Sergio Rameriez – West Bay Sanitary District
Debra Fisher – West Bay Sanitary District

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

PUBLIC COMMENT

There were no Public Comments

ITEM 5

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning and providing public comment during the remote meeting site were provided.

Item 5A Safety Moment described the importance of avoiding the mindset of “it won’t happen to me”.

Item 5D Engineering Report, SVCW’s Authority Engineer described how the RESCU project achieved another milestone. The new Belmont Gravity Pipeline is being put into service and all member agencies’ flows will be conveyed via the Gravity Pipeline, entering the treatment plant via the new Receiving Lift Station and Headworks.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 6

MATTERS OF COMMISSION MEMBER’S INTEREST

SVCW’s Manager discussed the draft schedule of the RESCU ribbon cutting ceremony.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7D

- A. APPROVAL OF MINUTES – February 12, 2024 - Regular Meeting

- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED DECEMBER 27, 2023 – JANUARY 8, 2024, AND NECESSARY PAYMENTS THROUGH JANUARY 8, 2024

- C. CONSIDERATION OF MOTION AND RESOLUTION APPROVING FINAL ACCEPTANCE OF AND AUTHORIZATION TO FILE NOTICE OF COMPLETION FOR THE UNDERGROUND FUEL TANK REPLACEMENT PROJECT (CIP #0329) AND APPROVE PURCHASE ORDER WITH CATALYST ENVIRONMENTAL, INC. FOR UNDERGROUND FUEL TANK ABANDONMENT (CIP #9041)

Proposed Actions:

- i. Move approval of MOTION TO ACCEPT UNDERGROUND FUEL TANK REPLACEMENT PROJECT (PROJECT #0329) AND AUTHORIZE FILING NOTICE OF COMPLETION – JMB CONSTRUCTION, INC.
- ii. Move adoption of RESOLUTION APPROVING PURCHASE ORDER FOR UST ABANDONMENT PROJECT (PROJECT #0329) FOR AN AMOUNT NOT TO EXCEED \$82,600 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FUNDING FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CATALYST ENVIRONMENTAL, INC.

D. CONSIDERATION OF RESOLUTION APPROVING CONTRACT CHANGE ORDER TO RAS PIPE REHABILITATION PROJECT (CIP #9120)

Proposed Action:

Move adoption of RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER FOR THE RAS PIPE REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$502,599 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FUNDING FOR ADDITIONAL SUPPORT WORK ON AN AS-NEEDED BASIS – TRINET CONSTRUCTION INC.

Motion/Second: Mr. Collins / Mr. Otte

The Motion carried by Unanimous Vote

ITEM 8A

RECEIVE PRESENTATION ON THE FISCAL YEAR 2024-25 PROPOSED ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

No Action Required

ITEM 9

Closed Session – None

ITEM 10

Closed Session – None

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 8:56 am

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel

DocuSigned by:

Ron Collins

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Ron Collins, Secretary