

Silicon Valley Clean Water

**AGENDA ITEM 7A
JUNE 10, 2024**

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – May 13, 2024
8:00 a.m.**

Place: Silicon Valley Clean Water
1406 Radio Road
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, West Bay Sanitary District – Vice-Chair
Council Member Ron Collins, San Carlos – Secretary (Not Present)
Council Member Davina Hurt, Belmont – Member

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Kim Hackett, SVCW Authority Engineer
Jennifer Flick, SVCW Human Resources Director
Arvind Akela, SVCW Engineering & Environmental Services Director
Jessica Mangual, SVCW Secretary Pro Tem
Daniel Buenrostro, Operations Director
Jane Kao, SVCW Senior Engineer
Chathu Abeyrathna, SVCW Senior Engineer
Anir Bhagwat, SVCW Senior Engineer
Kiki Newberry, SVCW Financial Analyst
Mark Minkowski, Kennedy Jenks
Bill Tanner, Tanner Pacific
EJ Shalaby, DNS Strategies
Sergio Ramirez, West Bay Sanitary District
Elmer Martinez, Redwood City
Adam Simpson, Mainspring
Maddie Julian, Mainspring
Lauren Sullivan, CDMSmith

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

PUBLIC COMMENT

There were no Public Comments

ITEM 5

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

Item 5A Safety Moment included tips on how to improve indoor air quality.

Item 5C Financial Reports, information on California CLASS investment vehicle was provided.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 6

MATTERS OF COMMISSION MEMBER'S INTEREST

No discussion.

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7F

- A. APPROVAL OF MINUTES – April 8, 2024 - Regular Meeting

- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED FEBRUARY 20 – MARCH 18, 2024 AND NECESSARY PAYMENTS THROUGH MARCH 18, 2024

- C. CONSIDERATION OF RESOLUTION AUTHORIZING TEMPORARY EXTENSION OF CREDIT AGREEMENT WITH WELLS FARGO BANK, NATIONAL ASSOCIATION FOR A LINE OF CREDIT

Proposed Action:

Move adoption of RESOLUTION OF THE COMMISSION OF SILICON VALLEY CLEAN WATER AUTHORIZING AND RATIFYING SIXTH AMENDMENT TO A CREDIT AGREEMENT WITH WELLS FARGO BANK, NATIONAL ASSOCIATION, AND APPROVING RELATED FINANCING DOCUMENTS AND OFFICIAL ACTIONS

D. CONSIDERATION OF RESOLUTION APPROVING MASTER SERVICES AGREEMENT WITH DHI WATER AND ENVIRONMENT, INC. FOR ON-CALL PROCESS MODELING SERVICES

Proposed Action:

Move adoption of RESOLUTION APPROVING MASTER SERVICES AGREEMENT WITH DHI WATER AND ENVIRONMENT, INC. FOR ON-CALL PROCESS MODELING SERVICES

E. CONSIDERATION OF RESOLUTION APPROVING AMENDMENT TO THE PUMP STATIONS IMPROVEMENTS PROJECT DESIGN-BUILD AGREEMENT WITH JFSHEA/PARSONS JOINT VENTURE FOR BAIR ISLAND ROAD RESTORATION (CIP #9501)

Proposed Action:

Move adoption of RESOLUTION APPROVING AMENDMENT TO THE DESIGN BUILD AGREEMENT FOR PUMP STATIONS IMPROVEMENTS PROJECT (CIP #9501) IN THE AMOUNT NOT TO EXCEED \$787,636 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – JFSHEA/PARSONS JOINT VENTURE.

F. CONSIDERATION OF RESOLUTION APPROVING AMENDMENT 1 FOR THE DESIGN-BUILD AGREEMENT OF FINAL EFFLUENT PUMP STATION IMPROVEMENTS PROJECT (CIP#9223) FOR PRE-PROCUREMENT OF PUMPS, VARIABLE FREQUENCY DRIVES, AND PROGRAMMABLE LOGIC CONTROLLER HARDWARE

Proposed Action:

Move adoption of RESOLUTION APPROVING AMENDMENT 1 TO THE DESIGN BUILD AGREEMENT FOR FINAL EFFLUENT PUMP STATION IMPROVEMENTS PROJECT (CIP#9223); AUTHORIZING EXECUTION OF AMENDMENT 1 AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID PROJECT – W.M. LYLES CO. - \$4,018,245

Motion/Second: Mr. Otte / Mrs. Aguirre

The Motion carried by Unanimous Vote

ITEM 8A

PUBLIC HEARING TO CONSIDER RESOLUTIONS AND MOTIONS APPROVING PROCUREMENT AND SERVICE AGREEMENTS WITH MAINSPRING ENERGY AND TASK ORDERS FOR CONSULTANT SUPPORT SERVICES (CIP #9269)

Receive staff report, open public hearing, receive public testimony, close public hearing

Public hearing was opened at 8:33 a.m.

Public hearing was closed at 8:34 a.m.

Motion/Second: Mr. Otte / Ms. Aguirre

The Motion carried by Unanimous Vote

Proposed Actions:

- i. Move approval of DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15329
- ii. Move adoption of RESOLUTION MAKING NECESSARY FINDINGS AND APPROVING PROCUREMENT AGREEMENT FOR BIOGAS UTILIZATION PROJECT (CIP #9269), AUTHORIZING EXECUTION OF AGREEMENT AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID PROJECT – MAINSPRING ENERGY, Inc. – \$5,950,860
- iii. Move adoption of RESOLUTION APPROVING OPERATION AND MAINTENANCE AGREEMENT FOR BIOGAS UTILIZATION PROJECT (CIP #9269) AND AUTHORIZING EXECUTION OF AGREEMENT – MAINSPRING ENERGY, Inc.
- iv. Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR DESIGN SERVICES FOR THE BIOGAS UTILIZATION PROJECT (CIP #9269) IN AN AMOUNT NOT TO EXCEED \$472,460 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BROWN AND CALDWELL
- v. Move approval of TASK ORDER SCOPE OF WORK AND BUDGET FOR AS-NEEDED SERVICES FOR THE BIOGAS UTILIZATION PROJECT (CIP #9269) IN AN AMOUNT NOT TO EXCEED \$350,676 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BEECHER ENGINEERING

Motion/Second: Ms. Hurt / Mr. Otte

The Motion carried by Unanimous Vote

ITEM 8B

CONSIDERATION OF RESOLUTION APPROVING STAGE 1 AMENDMENT TO ENERGY CONSERVATION CONTRACT AGREEMENT WITH CDM CONSTRUCTORS INC. FOR FOOD WASTE RECEIVING IMPROVEMENTS PROJECT (CIP #9257)

Proposed Action:

Move adoption of RESOLUTION APPROVING STAGE 1 AMENDMENT TO THE ENERGY CONSERVATION CONTRACT AGREEMENT FOR FOOD WASTE

RECEIVING IMPROVEMENTS PROJECT (CIP #9257) IN AN AMOUNT NOT TO EXCEED \$250,379 AND AUTHORIZE MANAGER TO APPROVE UP TO A TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CDM CONSTRUCTORS INC.

Motion/Second: Mr. Otte / Ms. Hurt

The Motion carried by Unanimous Vote

ITEM 9

Closed Session was called to order at 9:11 a.m.

ITEM 10

RECONVENE IN OPEN SESSION

Open Session reconvened at 9:50 am

Ms. Fitzgerald reported that, as to closed session items 9A and 9B, no actions were taken.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 9:51 am

Minutes prepared by Teresa A. Herrera

Reviewed by General Counsel

DocuSigned by:

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Ron Collins, Secretary