

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – July 15, 2024
8:00 a.m.**

Place: Silicon Valley Clean Water
1406 Radio Road
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Council Member Alicia Aguirre, Redwood City – Chair
Board Member George Otte, West Bay Sanitary District – Vice-Chair
Council Member Ron Collins, San Carlos – Secretary
Council Member Davina Hurt, Belmont – Member

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Kim Hackett, SVCW Authority Engineer
Jennifer Flick, SVCW Human Resources Director
Jessica Mangual, SVCW Secretary Pro Tem
Daniel Buenrostro, Operations Director
Jane Kao, SVCW Senior Engineer
Chathu Abeyrathna, SVCW Senior Engineer
Kiki Newberry, SVCW Financial Analyst
Mark Minkowski, Kennedy Jenks
Bill Tanner, Tanner Pacific
Fion Lui, Redwood City
Beth Goldberg, Redwood City
Debra Fisher, West Bay Sanitary District
Sergio Ramirez, West Bay Sanitary District
Aren Hansen, Brown and Caldwell

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

PUBLIC COMMENT

There were no Public Comments

ITEM 5

SAFETY MOMENT AND REPORTS

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

Item 5A Safety Moment included the benefits of the outdoors.

Item 5B, the Manager provided a memorandum and recommendation related to SVCW Internal Controls as relates to a San Mateo Grand Jury Report. An item will be presented to the Commission in September for action.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 6

MATTERS OF COMMISSION MEMBER'S INTEREST

Election of New Chairperson, Vice Chairperson, and Appoint New Secretary

Commissioner Otte – Chair

Commissioner Hurt – Vice Chair

Commissioner Aguirre – Secretary

Motion/Second: Mr. Collins / Mr. Otte

The Motion carried by Unanimous Vote

ITEM 7

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7E

A. APPROVAL OF MINUTES – June 10, 2024 - Regular Meeting

B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED APRIL 17 - JUNE 24, 2024, AND NECESSARY PAYMENTS THROUGH JUNE 24, 2024

C. CONSIDERATION OF RESOLUTION APPROVING SILICON VALLEY CLEAN WATER'S CONFLICT OF INTEREST CODE AND LIST OF DESIGNATED POSITIONS

Proposed Action:

Move adoption of RESOLUTION REVIEWING AND APPROVING 2024 CONFLICT OF INTEREST CODE FOR SILICON VALLEY CLEAN WATER

D. CONSIDERATION OF RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR FIVE CORNERS INTERSECTION PROJECT (CIP #9131)

Proposed Action:

Move adoption of RESOLUTION APPROVING CONSTRUCTION CONTRACT DOCUMENTS FOR THE FIVE CORNERS INTERSECTION (CIP# 9131); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER; AUTHORIZING EXECUTION OF AGREEMENT AND DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING MANAGER TO APPROVE CONTRACT CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT PRICE FOR SAID PROJECT (\$736,150) – J.F. SHEA

E. CONSIDERATION OF RESOLUTION AWARDING BIOGAS UTILIZATION – GAS CONDITIONING SYSTEM PROCUREMENT CONTRACT TO UNISON SOLUTIONS

Proposed Action:

Move adoption of RESOLUTION APPROVING PROCUREMENT DOCUMENTS FOR BIOGAS UTILIZATION PROJECT (CIP #9269); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER; REJECTING ALL OTHER BIDS; AUTHORIZING EXECUTION OF PURCHASE AGREEMENT AND DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING MANAGER TO APPROVE CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT VALUE FOR SAID PROJECT (\$2,441,366) – UNISON SOLUTIONS

Motion/Second: Mr. Collins / Ms. Hurt

The Motion carried by Unanimous Vote

ITEM 8A

CONSIDERATION OF MOTION AUTHORIZING LETTER OF SUPPORT FOR RUSHNU INC. HYPOCHLORITE PRODUCTION SYSTEM

Proposed Action:

Move approval for MANAGER TO EXECUTE A LETTER OF SUPPORT FOR RUSHNU, INC TECHNOLOGY DEVELOPMENT

Motion/Second: Ms. Hurt / Mr. Collins

The Motion carried by Unanimous Vote

ITEM 9

Closed Session was called to order at 8:46 a.m.

ITEM 10

RECONVENE IN OPEN SESSION

Open Session reconvened at 9:20 am

Ms. Fitzgerald reported that, as to closed session items 9A, no reportable action was taken.

ITEM 11
ADJOURN

There being no further business, the meeting adjourned at 9:21 am

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

Alicia Aguirre

Alicia Aguirre, Secretary