



## Senior Operator

### Silicon Valley Clean Water

\$10,051.60 - \$13,468 monthly (\$57.99 - \$77.70/hour) depending on qualifications & experience.

2% certification incentive pay available; benefited position.

Represented by International Union of Operating Engineers, Stationary, Local 39

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#### SUMMARY

Under general direction of an Operation's Supervisor, acts as shift leader in an assigned area. The Senior Operator performs a broad range of skilled and semi-skilled duties associated with the operation and preventative equipment maintenance of a modern activated sludge wastewater treatment plant. The position is assigned a shift that rotates every four (4) months. The Senior Operator provides leadership and training to Operators.

Every employee appointed to a position at SVCW shall serve at the will and pleasure of the appointing authority, SVCW.

#### THE IDEAL CANDIDATE

- All SVCW employees shall work safely.
- Assists in the coordination, scheduling, and review of the operation and routine preventive maintenance of the wastewater conveyance and treatment facilities during an assigned shift.
- Operates pumps, valves, and other equipment through SCADA, hand controls or mechanical means; monitors equipment function.
- Leads operational activities in accordance with established procedures, regulations, and safety requirements; provides direction to Operators and organizes work on shift.
- Provides operators with ongoing technical and safety training.
- Inspects plant equipment and facilities for proper operation; assists in locating and troubleshooting plant malfunctions and initiates work orders in SVCW's Computerized Maintenance Monitoring System (CMMS).
- Reviews daily plant records to ensure compliance with established operating conditions and parameters.
- Regulates process controls in accordance with the SVCW Process Control Management Plan.
- Reads, records, interprets, and acts on information taken from instruments.
- Makes increasingly complex operating adjustments.
- Prepares oral and written reports.
- Writes new and revises existing Standard Operating Procedures, Operation and Maintenance Manuals, Contingency Plans, and other procedures.
- Orders chemicals; processes and verifies invoices and billing for utilities, chemicals, and supplies
- Verifies invoices for grease and septic receiving.
- Collects data and keeps records; maintains logs (E-Logger software); prepares reports, performs data entry (HACH WIMS).
- Participates in emergency response.
- Receives and assists other Senior Operators and Operators with skill step training and safety training.
- Uses common hand and power tools. Drives motor vehicles on SVCW and public roadways.
- Safely enters and works in confined spaces and assists the SVCW Confined Space Rescues Team.
- Performs "Lock Out Tag Out" on equipment to be repaired.
- When necessary, acts as a first aid responder. Performs a variety of other duties as assigned.

## Interpersonal Effectiveness

Effectively work in a collaborative organization focused on continuous improvement; establish and maintain a positive customer service attitude and effective working relationships with internal and external customers; demonstration of strong two-way communication skills, including the ability to listen, explain and facilitate; ability to ask for input; offer help without being asked; accept suggestions; work with others to solve problems; and provide recognition and encouragement; ability to address co-workers needs; identifying issues and concerns, exploring solutions and implementing improvements.

## MINIMUM QUALIFICATIONS

- High School Diploma or an equivalent certificate or diploma recognized by the State of California.
- Three (3) years' experience as a certified operator in a municipal wastewater treatment plant required
- California Grade III SWRCB Wastewater Treatment Plant Operator certificate required.
- Valid California Class C Driver's License and an acceptable driving record as defined by SVCW's Driving Eligibility Standards required.
- Obtain certificate in CPR and basic first aid

## PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

While performing the duties of this job, the employee regularly works in indoor and outdoor conditions and works near video displays. The employee is exposed to chemicals, fumes, odors, and gases, works at heights, and works with and around machinery having moving parts. The employee is exposed to outside weather conditions, uses a vehicle and is also assigned to work evenings, nights and/or on weekends. The noise level in the work environment is usually moderate to loud. Safety is a priority while performing all SVCW work tasks.

While performing the duties of this job, the employee is regularly required to walk long distances and climb stairs and ladders. The employee frequently is required to use hands and fingers to handle or feel; reach with hands and arms; and talk and hear in English. The employee is occasionally required to stand and sit. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 70 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus.

## PRE-EMPLOYMENT PROCEDURES

The selection process may consist of an evaluation of the applicant's qualifications, appraisal board interview, written examination, practical exercise and/or internal Department interviews and reference check. Upon completion of the selection process, an offer of employment may be conditionally based upon the successful completion of an employment and education verification, criminal background check, and a pre-employment medical exam and drug screen.

You will be contacted regarding all phases of this recruitment via email, so please check your inbox for correspondence regarding next steps and results through the exam process. Please ensure that the email address on your application is correct and current before submitting your application.

## HOW TO APPLY -

- Application, Supplemental Questions and Detailed Job Description can be found on the employment page at [www.svcw.org](http://www.svcw.org)
  - Complete an SVCW online employment application.  
***A resume and cover letter will not be accepted in lieu of the Authority's application form.***
  - Complete and upload Supplemental Questions.

**Filing Deadline - Open until filled.** We encourage qualified applicants to apply now.

**Application Screening and Panel Interview** - The most qualified applicants for the position will be invited to participate in a panel interview.