

**MINUTES OF SILICON VALLEY CLEAN WATER  
REGULAR MEETING – January 13, 2025  
8:00 a.m.**

Place: Silicon Valley Clean Water  
1406 Radio Road  
Redwood City, California

*Members of the public and SVCW staff and consultants were also able to observe  
and participate remotely per instructions provided in the agenda.*

**ITEM 1**

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m.

**ITEM 2**

**ROLL CALL - Commissioners Duly Appointed by Each Agency**

Board Member George Otte, West Bay Sanitary District– Chair  
Council Member Tom McCune, Belmont – Alternate  
Mayor Elmer Martínez Saballos, Redwood City – Alternate  
Council Member John Dugan, San Carlos – Absent

**Staff, Consultants and Visitors Present**

Teresa A. Herrera, SVCW Manager  
Christine C. Fitzgerald, SVCW Legal Counsel  
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager  
Jennifer Flick, SVCW Human Resources Director  
Jessica Mangual, SVCW Secretary Pro Tem  
Daniel Buenrostro, SVCW Chief Operations Officer  
Arvind Akela, SVCW Engineering and Environmental Director  
Jane Kao, SVCW Senior Engineer  
Anir Bhagwat, SVCW Senior Engineer  
Cindy Hui, SVCW Finance Supervisor  
Kiki Newberry, SVCW Financial Analyst  
Mark Minkowski, Kennedy Jenks  
Bill Tanner, Tanner Pacific  
Brett Margosian, Tanner Pacific  
Sergio Rameriez, West Bay Sanitary District  
Jeffery Wright, Nexinite  
E.J. Shalaby – DNS Strategies

**ITEM 3**

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance

#### **ITEM 4**

##### **PUBLIC COMMENT**

There were no Public Comments

#### **ITEM 5**

##### **SAFETY MOMENT AND REPORTS**

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

Item 5A Safety Moment included tips on how to stay safe after the holidays.

For other written reports contained within the agenda packet, there were no questions or comments.

#### **ITEM 6**

##### **MATTERS OF COMMISSION MEMBER'S INTEREST**

Discussion of 2025 Meeting schedule and election of new Chairperson, Vice Chairperson, and Secretary was deferred pending new Commissioners.

#### **ITEM 7**

##### **CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7C**

- A. APPROVAL OF MINUTES – DECEMBER 9, 2024 – REGULAR MEETING
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED NOVEMBER 12 – DECEMBER 9, 2024, AND NECESSARY PAYMENTS THROUGH DECEMBER 9, 2024
- C. CONSIDERATION OF MOTION APPROVING FINAL ACCEPTANCE AND AUTHORIZATION TO FILE NOTICE OF COMPLETION FOR THE FRONT OF PLANT PROJECT (CIP #9502)

##### **Motion/Second: Mr. McCune / Mr. Martínez Saballos**

The Motion carried by Unanimous Vote

#### **ITEM 8A**

CONSIDERATION OF MOTION AND RESOLUTION AWARDING SIDESTREAM TREATMENT TECHNOLOGY PROCUREMENT CONTRACT TO WORLD WATER WORKS INCORPORATED FOR THE SIDESTREAM TREATMENT PROJECT (CIP #9401)

##### **Proposed Actions:**

- i. Move to SUSPEND COMPETITIVE BIDDING FOR PROCUREMENT OF SIDESTREAM TREATMENT TECHNOLOGY ON THE GROUNDS THAT COMPETITIVE BIDDING WOULD NOT BE IN THE BEST INTEREST OF THE AUTHORITY NOR SERVE THE PUBLIC INTEREST (5/7<sup>th</sup> weighted vote required)

- ii. Move adoption of RESOLUTION APPROVING PROCUREMENT DOCUMENTS FOR SIDESTREAM TREATMENT TECHNOLOGY PROCUREMENT (CIP# 9401); APPROVING PROPOSAL OF WORLD WATER WORKS AND AUTHORIZING EXECUTION OF PURCHASE AGREEMENT; AUTHORIZING MANAGER TO APPROVE CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT VALUE OF SAID PROJECT (\$2,144,702) – WORLD WATER WORKS INC

**Motion/Second: Mr. McCune / Mr. Martínez Saballos**

The Motion carried by Unanimous Vote

**ITEM 8B**

CONSIDERATION OF MOTION APPROVING TASK ORDER FOR INFORMATION TECHNOLOGY SERVICES NEXINITE, LLC – ASSET MANAGEMENT WORK ORDER SOLUTION (CIP #9402)

Proposed Action:

Move approval of TASK ORDER SCOPE AND BUDGET FOR ASSET MANAGEMENT TECHNOLOGY PLATFORM SERVICES UNDER THE FACILITIES PLANNING PROJECT (CIP #9402) IN AN AMOUNT NOT TO EXCEED \$200,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – NEXINITE LLC.

**Motion/Second: Mr. McCune / Mr. Martínez Saballos**

The Motion carried by Unanimous Vote

**ITEM 8C**

CONSIDERATION OF RESOLUTIONS APPROVING APPOINTMENT OF CONTRACT EMPLOYEE AND CERTIFICATION OF NECESSITY UNDER GOVERNMENT CODE SECTIONS 7522.56 & 21224

Proposed Actions:

- i. Move adoption of RESOLUTION FOR EXCEPTION TO 180-DAY WAIT PERIOD UNDER GOVERNMENT CODE SECTIONS 7522.56 & 21224
- ii. Move adoption of RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT FOR CONTRACT APPOINTMENT TO PROVIDE EXTRA HELP AS A RETIRED ANNUITANT FOR A LIMITED DURATION (ROBERT WANDRO)

**Motion/Second: Mr. McCune / Mr. Martínez Saballos**

The Motion carried by Unanimous Vote

**ITEM 9**

Closed Session – None

**ITEM 10**

RECONVENE IN OPEN SESSION – None

**ITEM 11**

ADJOURN

There being no further business, the meeting adjourned at 9:01 am

Minutes prepared by Teresa A. Herrera  
Reviewed by General Counsel

*T McCune*  
T McCune (Feb 12, 2025 16:29 PST)

Tom McCune, Secretary