

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – March 13, 2025
8:00 a.m.**

Place: Silicon Valley Clean Water
1406 Radio Road
Redwood City, California

*Members of the public and SVCW staff and consultants were also able to observe
and participate remotely per instructions provided in the agenda.*

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency

Board Member George Otte, West Bay Sanitary District – Chair
Mayor Elmer Martínez Saballos, Redwood City – Vice Chair
Council Member Tom McCune, Belmont – Secretary
Council Member Neil Layton, San Carlos – Member

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Jennifer Flick, SVCW Human Resources Director
Jessica Mangual, SVCW Secretary Pro Tem
Daniel Buenrostro, SVCW Chief Operations Officer
Arvind Akela, SVCW Engineering and Environmental Director
Jane Kao, SVCW Senior Engineer
Anir Bhagwat, SVCW Senior Engineer
Cindy Hui, SVCW Finance Supervisor
Kiki Newberry, SVCW Financial Analyst
Mark Minkowski, Kennedy Jenks
Bill Tanner, Tanner Pacific
Brett Margosian, Tanner Pacific
Sergio Ramirez, West Bay Sanitary District
E.J. Shalaby, DNS Strategies
Robert Porr, Fieldman Rolapp & Associates
Lora Nichols, Fieldman Rolapp & Associates
Fion Lui, Redwood City
Mark Gong, Local 39
Kirk Millhone, Headwaters

ITEM 3**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance

ITEM 4**PUBLIC COMMENT**

There were no Public Comments

ITEM 5**SAFETY MOMENT AND REPORTS**

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

Item 5A Safety Moment included safety tips on how to prevent digital eye strain.

Item 5B Managers Report provided an update on the Fixed Film Reactor change order, contributions from each Member for the Nutrients Permit, and the Manager recruitment. In addition, a tour of SVCW will be provided to Commissioners following the April 10th Commission meeting.

Item 5C Financial Report included a discussion regarding CIP funding.

Item 5D Engineering Report provided an update on the Final Effluent Pumps Rehabilitation project.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 6**MATTERS OF COMMISSION MEMBER'S INTEREST****ITEM 7****CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7C**

- A. APPROVAL OF MINUTES – February 10, 2025 – Regular Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED JANUARY 7 – MARCH 4, 2025, AND NECESSARY PAYMENTS THROUGH MARCH 4, 2025
- C. CONSIDERATION OF MOTION APPROVING FINAL ACCEPTANCE OF AND AUTHORIZATION TO FILE NOTICE OF COMPLETION FOR THE RAS PUMP SUCTION PIPE REPLACEMENT PROJECT (CIP #9120) ()

Proposed Action:

Move approval of MOTION TO ACCEPT THE RAS PUMP SUCTION PIPE REPLACEMENT PROJECT (CIP #9120) AND AUTHORIZE FILING NOTICE OF COMPLETION – TRINET CONSTRUCTION, INC

Motion/Second: Mr. McCune / Mr. Layton

The Motion carried by Unanimous Vote

ITEM 8A

PUBLIC HEARING TO DISCUSS PUBLIC AGENCY JOB VACANCIES PURSUANT TO ASSEMBLY BILL 2561

Proposed Action:

HOLD PUBLIC HEARING, RECEIVE COMMENTS, AND ACCEPT REPORT ON SILICON VALLEY CLEAN WATER EMPLOYEE VACANCY RATES

- Opened Public Hearing at 8:40 am
- Closed Public Hearing 8:41 am

Motion/Second: Mr. McCune / Mr. Martínez Saballos

The Motion to Close the Public Hearing carried by Unanimous Vote

ITEM 8B

RECEIVE PRESENTATION ON THE FISCAL YEAR 2025-26 PROPOSED ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

Proposed Action:

NO ACTION REQUIRED AT THIS TIME

ITEM 8C

RECEIVE AN UPDATE REGARDING FINANCIAL PLANNING FOR CAPITAL IMPROVEMENT PROGRAM AND DIRECT MANAGER TO INITIATE FINANCIAL ADVISORY AND ADMINISTRATIVE SERVICES RELATED TO VARIABLE RATE REVENUE_BOND ISSUANCE

Proposed Action:

PROVIDE DIRECTION TO STAFF TO PROCEED WITH THE FINANCIAL ADVISORY REVIEW PROCESS ASSOCIATED WITH THE ISSUANCE OF 2025 REVENUE BONDS

ITEM 9

Closed Session was called to order at 9:41 am

ITEM 10

RECONVENE IN OPEN SESSION

Open Session reconvened at 9:56 am

Ms. Fitzgerald reported that, as to closed session item 9A, no action was taken.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 9:57 am

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

Thomas McCune
Thomas McCune (Jun 23, 2025 21:04 PDT)

Tom McCune, Secretary