

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – April 10, 2025
8:00 a.m.**

Place: Silicon Valley Clean Water
1406 Radio Road
Redwood City, California

*Members of the public and SVCW staff and consultants were also able to observe
and participate remotely per instructions provided in the agenda.*

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency
Board Member George Otte, West Bay Sanitary District – Chair
Mayor Elmer Martínez Saballos, Redwood City – Vice Chair
Council Member Tom McCune, Belmont – Secretary
Council Member John Dugan San Carlos – Alternate Member

Staff, Consultants and Visitors Present

Teresa A. Herrera, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Jennifer Flick, SVCW Human Resources Director
Jessica Mangual, SVCW Secretary Pro Tem
Daniel Buenrostro, SVCW Chief Operations Officer
Arvind Akela, SVCW Engineering and Environmental Director
Anir Bhagwat, SVCW Senior Engineer
Chathu Abeyrathna, SVCW Senior Engineer
Cindy Hui, SVCW Finance Supervisor
Keith McClure, SVCW CIP Manager
Kiki Newberry, SVCW Financial Analyst
Vanessa Ventura, SVCW Admin
Mark Minkowski, Kennedy Jenks
Bill Tanner, Tanner Pacific
Brett Margosian, Tanner Pacific
Sergio Ramirez, West Bay Sanitary District
Fariborz Heydari, West Bay Sanitary District
E.J. Shalaby, DNS Strategies
Fion Lui, Redwood City
Beth Goldberg, Redwood City
Kirk Millhone, Headwaters
Valerie Phillips, Bob Murray & Associates

ITEM 3**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those in attendance

ITEM 4**PUBLIC COMMENT**

There were no Public Comments

ITEM 5**SAFETY MOMENT AND REPORTS**

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

Item 5A Safety Moment included safety tips for spring cleaning.

Item 5D Engineering Report an update on CIP 9600, Buried and Exposed Process Pipe Repair was provided.

For other written reports contained within the agenda packet, there were no questions or comments.

ITEM 6**MATTERS OF COMMISSION MEMBER'S INTEREST****ITEM 7****CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 7A THROUGH 7E**

- A. APPROVAL OF MINUTES – March 13, 2025 – Regular Meeting
- B. CONSIDERATION OF MOTION APPROVING CLAIMS AND CHECKS DATED MARCH 5 – APRIL 1, 2025, AND NECESSARY PAYMENTS THROUGH APRIL 1, 2025
- C. CONSIDERATION OF RESOLUTION ADOPTING UPDATED SVCW SEWER SYSTEM MANAGEMENT PLAN (SSMP)

Proposed Action:

Move adoption of RESOLUTION APPROVING AND ADOPTING UPDATED SVCW SANITARY SEWER MANAGEMENT PLAN AND AUTHORIZING THE SVCW MANAGER TO RE-CERTIFY THE SAME

- D. CONSIDERATION OF MOTION APPROVING ACCEPTANCE AND AUTHORIZATION TO FILE NOTICE OF COMPLETION FOR THE FIVE CORNERS INTERSECTION PROJECT (CIP #9131)

Proposed Action:

Move approval of MOTION TO ACCEPT CIP #9131; FIVE CORNERS INTERSECTION PROJECT AND AUTHORIZE FILING NOTICE OF COMPLETION – J.F. SHEA CONSTRUCTION INC.

E. CONSIDERATION OF RESOLUTIONS APPROVING MASTER SERVICES AGREEMENTS FOR STATE AND FEDERAL LOBBYING FIRMS, GONSALVES & SONS AND ENS RESOURCES, INC.

Proposed Action:

- i. Move Adoption of RESOLUTION APPROVING MASTER SERVICES AGREEMENT WITH ENS RESOURCES, INC.FOR FEDERAL LOBBYING SERVICES
- ii. Move Adoption of RESOLUTION APPROVING MASTER SERVICES AGREEMENT WITH GONSALVES & SONS FOR STATE LOBBYING SERVICES

Motion/Second: Mr. McCune / Mr. Dugan

The Motion carried by Unanimous Vote

ITEM 8A

SILICON VALLEY CLEAN WATER MANAGER RECRUITMENT

Proposed Action:

DISCUSS AND GAIN CONSENSUS ON OPTIONS FOR MANAGER SELECTION PROCESS

ITEM 8B

CONSIDERATION OF RESOLUTIONS APPROVING FISCAL YEAR 2025-26 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

- i. FISCAL YEAR 2025-26 REVENUE PLAN IN THE AMOUNT OF \$33,554,045 IN NET OPERATING REVENUES REQUIRED AND \$1,727,200 FOR REVENUE-FUNDED CAPITAL PROJECTS
- ii. FISCAL YEAR 2025-26 CASH RESERVE DESIGNATIONS IN THE AMOUNT OF \$4,000,000 TO THE CAPITAL IMPROVEMENT PROGRAM RESERVE FUND AND \$808,046 TO THE ANNUAL OPERATIONS AND CAPITAL BUDGET RESERVE FUND
- iii. FISCAL YEAR 2025-26 CASH IN LIEU OF DEBT CONTRIBUTIONS
- iv. FISCAL YEAR 2025-26 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF \$28,289,934
- v. AUTHORIZING SVCW MANAGER TO IMPLEMENT, MANAGE AND APPROVE EXPENDITURES AUTHORIZED WITHIN THE FISCAL YEAR 2025-26 ANNUAL OPERATING AND CAPITAL EXPENDITURES BUDGET

AND CAPITAL IMPROVEMENT PROGRAM RESERVE FUND AS
ADOPTED BY THE SILICON VALLEY CLEAN WATER COMMISSION

Motion/Second: Mr. Martinez Saballos / Mr. McCune

The Motion carried by Vote – Mr. McCune, Belmont; Mr. Martinez Saballos, Redwood City; Mr. Otte, West Bay Sanitary District. Mr. John Dugan, San Carlos, abstained.

ITEM 8C

RECEIVE PRESENTATION AND TOUR TREATMENT FACILITY

Proposed Action:

Receive Presentation and Tour Treatment Facility

Commissioner Dugan made a motion to move Item 9 (Closed Session) ahead of Item 8C (Treatment Facility Presentation and Tour). Commissioner McCune seconded the motion.

Motion carried by unanimous vote.

The presentation and tour of treatment facility was postponed.

ITEM 9

Closed Session was called to order at 9:42 am

ITEM 10

RECONVENE IN OPEN SESSION

Open Session reconvened at 10:15 am

Ms. Fitzgerald reported that, as to closed session item 9A, no action was taken.

ITEM 11

ADJOURN

There being no further business, the meeting adjourned at 10:16 am

Minutes prepared by Teresa A. Herrera
Reviewed by General Counsel

Thomas McCune

Thomas McCune (Jun 23, 2025 21:04 PDT)

Tom McCune, Secretary