

**COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
REGULAR MEETING – Thursday, September 11, 2025
8:00 a.m.**

**Place: Silicon Valley Clean Water
1400 Radio Road
Redwood City, California**

Consistent with Government Code Section 54953, this meeting will be held both in person and virtually. See page 5 of this agenda for virtual meeting access information and instructions.

COMMISSIONERS

BOARD MEMBER GEORGE OTTE, WEST BAY SANITARY DISTRICT – CHAIR
MAYOR ELMER MARTÍNEZ SABALLOS, REDWOOD CITY – VICE CHAIR
COUNCIL MEMBER TOM MCCUNE, BELMONT – SECRETARY
COUNCIL MEMBER NEIL LAYTON, SAN CARLOS

MANAGER: MATTHEW P. ZUCCA

AUTHORITY ATTORNEY: CHRISTINE C. FITZGERALD

CONTROLLER: BETH GOLDBERG

TREASURER: MATTHEW ANDERSON

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission's jurisdiction that does not appear as a separate item on the agenda. Opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the

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Commission from acting on or discussing such matters at this meeting. Such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action, or report.

5. CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR
NOTICE TO PUBLIC - All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a voice vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.
 - A. APPROVAL OF MINUTES – July 10, 2025 - Regular Meeting.....pg. 6
 - B. CLAIMS AND CHECKS DATED JULY 8 – AUGUST 18, 2025, AND NECESSARY PAYMENTS THROUGH AUGUST 18, 2025.....pg. 10
 - C. RESOLUTION NO. SVCW 25-26 RATIFYING CONTRACTS APPROVED BY THE AUTHORITY MANAGER PURSUANT TO AUTHORITY DELEGATED UNDER RESOLUTION NO. SVCW 25-15.....pg. 25
 - D. RESOLUTION NO. SVCW 25-27 DECLARING FIXED ASSETS #13352, #13353, #13354, #13390, #13280 AND #13185, AS SURPLUS AND AUTHORIZING THE DISPOSAL THEREOF.....pg. 30
6. BUSINESS ITEMS
 - A. Approve update to Commission Policy 2017-01 Statement of Debt Management.pg. 36
Proposed Action: Move adoption of RESOLUTION NO. SVCW 25-28 APPROVING AND ADOPTING REVISION H TO COMMISSION POLICY 2017-01, STATEMENT OF DEBT MANAGEMENT POLICY
 - B. Approve update to Commission Policy 2013-03 - SVCW Reserve fund Policy and Procedurespg. 57
Proposed Action: Move adoption of RESOLUTION NO. SVCW 25-29 APPROVING AND ADOPTING REVISION H TO COMMISSION POLICY NO. 2013-03, SILICON VALLEY CLEAN WATER RESERVE FUND POLICY AND PROCEDURE
 - C. Approve update to Commission Policy 1992-01 - Investment Policy and Guidelines.....pg. 69
Proposed Action: Move adoption of RESOLUTION NO. SVCW 25-30 APPROVING AND ADOPTING REVISION X TO COMMISSION POLICY 1992-01, INVESTMENT POLICY AND GUIDELINES

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- D. Approve contracts for (1) accounting system upgrade from Microsoft Great Plains ("Microsoft GP") to Microsoft Business Central ("Microsoft BC") and (2) professional services agreement for database coordination with Nexinite LLC.....pg. 82

Proposed Action: Move adoption of

- i. RESOLUTION NO. SVCW 25-31 APPROVING INFORMATION TECHNOLOGY PROFESSIONAL SERVICE AGREEMENTS FOR MIGRATION TO MICROSOFT BUSINESS CENTRAL PLATFORM, AUTHORIZING AND DIRECTING EXECUTION OF AGREEMENTS AND AUTHORIZING MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS (\$227,880) – TECHNOLOGY MANAGEMENT CONCEPTS, LLC and
- ii. RESOLUTION NO. SVCW 25-32 APPROVING INFORMATION TECHNOLOGY PROFESSIONAL SERVICE AGREEMENTS FOR DATABASE COORDINATION, AUTHORIZING AND DIRECTING EXECUTION OF AGREEMENTS AND AUTHORIZING MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS (\$64,985) – NEXINITE LLC

- E. Approve update to the 2025 Standard Contract Documents.....pg. 90

Proposed Action: Move adoption of RESOLUTION NO. SVCW 25-33 TO ADOPT SVCW STANDARD CONTRACT DOCUMENTS, VERSION SEPTEMBER 2025.

7. REPORTS

- A. Manager's Report.....pg. 537
- B. Financial Report
- i. Investment Report Junepg. 547
 - ii. Investment Report Julypg. 550
- C. Engineering Capital Projects Report.....pg. 553
- D. Commission Requested Staff-Level Action Items.....pg. 556

8. MATTERS OF COMMISSION MEMBERS' INTEREST

9. COMMUNICATIONS

- A. Greenhouse Gas Reduction Funds (GGRF) Request Letter.....pg. 557

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- B. San Francisco Estuary Institute: Science to Inform Management:
An Overview of the Nutrient Management Strategy for the San Francisco Bay
.....pg. 560

10. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d)
of Gov. Code § 54956.9 (1 potential case)

11. RECONVENE IN OPEN SESSION

12. ADJOURN

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Microsoft Teams Access Information

Silicon Valley Clean Water
Regular Meeting
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WEBSITE: [Link to access meeting](#)

MEETING ID: 270 547 566 14

CALL IN PHONE NUMBER: [+1 747-216-0281](#) **ID:** 925 412 740#

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Public Comment

Public comment may be made by joining the meeting using the link or phone number above. Members of the public may provide public comments via the Teams platform by using the "raise hand" feature or, if calling in by phone, by unmuting and beginning to speak. In response to a "raised hand", SVCW will unmute the member of public and allow them to speak. In response to a phone request to speak, SVCW will ask what is the nature of the comment and will provide directions to follow to provide comment. Public comments will be limited to three minutes.

Public comment may also be made by emailing comments to commission@svcw.org up to two hours prior to the scheduled meeting time. Indicate in your email the agenda item to which your comment applies. If you have anything that you wish distributed to the Commission and included for the official record, please include it in your email.

Accessibility for Individuals with Disabilities

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Subject to Change:

The format of this meeting may change or the meeting may be canceled. You may check on the status of the meeting by visiting SVCW's website www.svcw.org.