



**COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
REGULAR MEETING – Thursday, November 13, 2025
8:00 a.m.**

**Place: Silicon Valley Clean Water
1400 Radio Road
Redwood City, California**

Consistent with Government Code Section 54953, this meeting will be held both in person and virtually. See page 4 of this agenda for virtual meeting access information and instructions.

COMMISSIONERS:

Board Member George Otte, West Bay Sanitary District – Chair
Mayor Elmer Martínez Saballos, Redwood City – Vice Chair
Council Member Tom McCune, Belmont – Secretary
Council Member Neil Layton, San Carlos

AUTHORITY MANAGER:

Matthew Zucca, PE

AUTHORITY ATTORNEY:

Christine C. Fitzgerald

CONTROLLER:

Beth Goldberg (Redwood City)

TREASURER:

Matthew Anderson

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA - REGULAR MEETING

Thursday, November 13, 2025

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission's jurisdiction that does not appear as a separate item on the agenda. Opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action, or report.

5. CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

NOTICE TO PUBLIC - All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a voice vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

A. APPROVAL OF MINUTES – October 2025 - Regular Meetingpg. 5

B. CLAIMS AND CHECKS DATED SEPTEMBER 16 – SEPTEMBER 29, 2025,
AND NECESSARY PAYMENTS THROUGH SEPTEMBER 29, 2025.....pg. 9

C. RESOLUTION NO. SVCW 25-35 RATIFYING CONTRACTS APPROVED BY
THE AUTHORITY MANAGER PURSUANT TO AUTHORITY DELEGATED
UNDER RESOLUTION NO. SVCW 25-15.....pg. 13

6. BUSINESS ITEMS

A. Update to Administrative Policy No. 2016-02 Personal Gifts Provided by
Vendors.....pg. 18

Proposed Action: Move adoption of RESOLUTION NO. SVCW 25-36
ADOPTION OF REVISION A TO ADMINISTRATIVE POLICY NO. 2016-02
PERSONAL GIFTS PROVIDED BY VENDORS

B. Status Update on Optimizing Operation of the Regional Environmental Sewer
Conveyance Upgrade (RESCU) Capital Projects.....pg. 24

AGENDA - REGULAR MEETING

Thursday, November 13, 2025

Proposed Action: This is an informational item. There is no proposed action.

C. Adoption of Annual Audited Financial Report as of June 30, 2025.....pg. 31

Proposed Action: RECEIVE AND ACCEPT BASIC FINANCIAL
STATEMENTS AND INDEPENDENT AUDITOR'S REPORT
FOR FISCAL YEAR ENDED JUNE 30, 2025

7. REPORTS

A. Manager's Report.....pg. 135

B. Financial Report

i. Investment Report September.....pg. 145

C. Engineering Capital Projects Report.....pg. 148

D. Commission Requested Staff-Level Action Items.....pg. 151

8. MATTERS OF COMMISSION MEMBERS' INTEREST

9. COMMUNICATIONS

10. ADJOURN

AGENDA - REGULAR MEETING

Thursday, November 13, 2025

Microsoft Teams Access Information

Silicon Valley Clean Water
Regular Meeting
Thursday, November 13, 2025

WEBSITE: [Link to access meeting](https://svcw.org/about/governance/commission-meetings)

MEETING ID: 270 547 566 14

CALL IN PHONE NUMBER: [+1 747-216-0281](tel:+17472160281) **ID:** 925 412 740#

You may log in via URL located on SVCW's website at <https://svcw.org/about/governance/commission-meetings>. You may view video during the meeting via live stream. An audio will be available after the meeting at SVCW's website. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact Teams meeting support at 707-862-0859. Note: Public participation is not permitted during closed session discussion items.

Public Comment

Public comment may be made by joining the meeting using the link or phone number above. Members of the public may provide public comments via the Teams platform by using the "raise hand" feature or, if calling in by phone, by unmuting and beginning to speak. In response to a "raised hand", SVCW will unmute the member of public and allow them to speak. In response to a phone request to speak, SVCW will ask what is the nature of the comment and will provide directions to follow to provide comment. Public comments will be limited to three minutes.

Public comment may also be made by emailing comments to commission@svcw.org up to two hours prior to the scheduled meeting time. Indicate in your email the agenda item to which your comment applies. If you have anything that you wish distributed to the Commission and included for the official record, please include it in your email.

Accessibility for Individuals with Disabilities

Upon request, SVCW will provide for access to individuals with disabilities to fully engage in the meeting process. Joining the meeting via the teleconference instructions above will provide access to open captioning. For other accommodations, please email your request to commission@svcw.org or call 650-591-7121 at least four (4) days prior to the scheduled meeting time. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change:

The format of this meeting may change or the meeting may be canceled. You may check on the status of the meeting by visiting SVCW's website www.svcw.org.