

REQUEST FOR QUALIFICATIONS (RFQ)

FOR THE

SILICON VALLEY CLEAN WATER

CONDITION ASSESSMENT OF EXISTING SVCW ASSETS

CIP #9130

DECEMBER 4, 2025

SOQ DUE – JANUARY 15, 2026
AT 2:00 PM
at
Silicon Valley Clean Water
1400 Radio Road
Redwood City, California 94065
(650) 591-7121
Attention: Anir Bhagwat, Project Manager



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1 INTRODUCTION

1.1 General Introduction

Silicon Valley Clean Water (SVCW) is inviting qualified Consulting Engineers experienced in condition assessment services of wastewater treatment plant (WWTP), conveyance pipeline, and wastewater pump stations to submit a Statement of Qualifications (SOQ) to provide condition assessment services for CIP #9130 Condition Assessment Services (Project).

The purpose of the SOQ is to demonstrate the qualifications of the Proposer to perform the work described in this RFQ, in conformance with the requirements of this RFQ. A subsequent RFP will be issued to 3 or 4 shortlisted firms, and a Proposal will be requested from those firms only through a subsequent RFP (Request for Proposal) process. The Proposal submitted in response to that RFP shall demonstrate a specific project approach and scope of services that will meet the RFP requirements.

The submitted SOQ must conform to the requirements of this RFQ and must be submitted in conformance with the deadline and in the manner described herein.

SVCW will use the results of this Project to guide its Long-Range Facility Plan (LRFP), a subsequent effort that is intending to create a capital improvements financing plan for the next 50 years. There is no obligation for SVCW to deliver this project, subsequent projects resulting from this effort, or to deliver any subsequent projects through the selected consultant for this Project. The approval of a Master Services Agreement and task order will be subject to the terms and conditions of the RFP. This RFQ is not a tender or an offer.

1.2 RFQ Organization

This RFQ consists of the following:

- Section 1: Introduction
- Section 2: SVCW's Objectives
- Section 3: Scope of Work
- Section 4: Other Project Information
- Section 5: Procurement Process
- Section 6: SOQ Submittal Requirements
- Section 7: SOQ Evaluation
- Section 8: Limitations

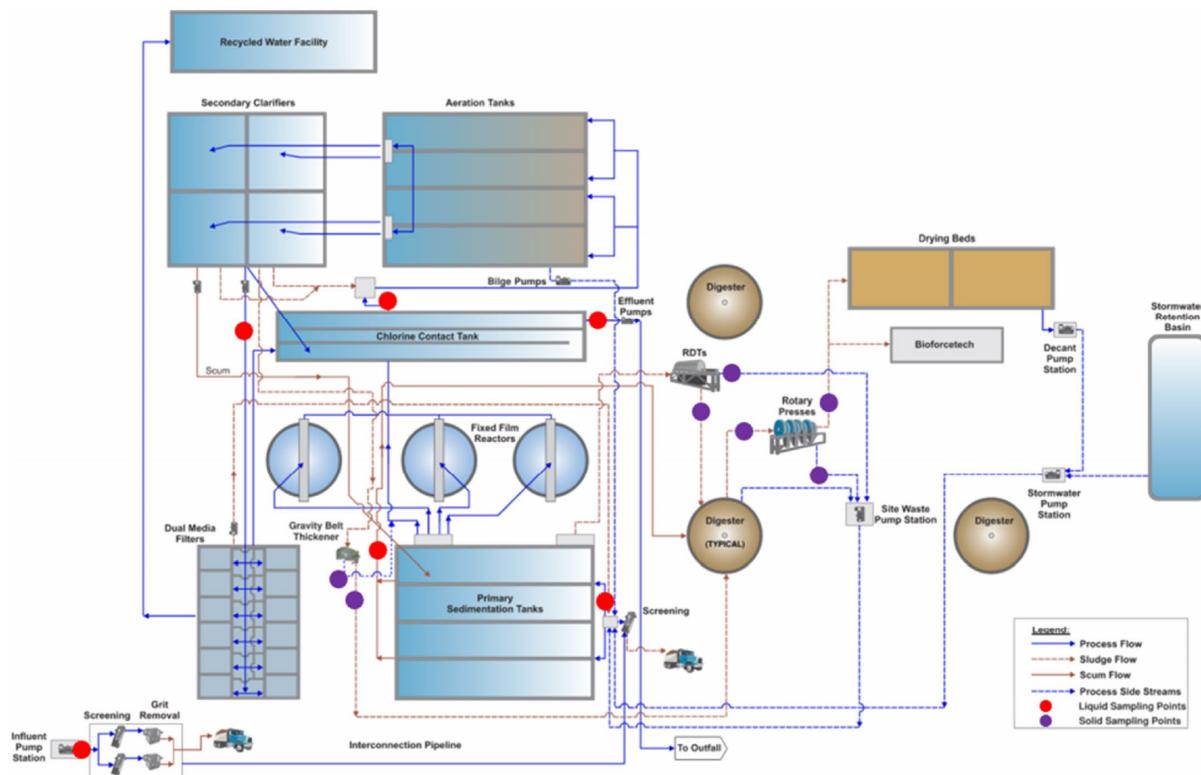
The contents of the RFQ Sections take priority over any conflicting statements in the RFQ Attachments.

1.3 Background

SVCW operates a tertiary treatment plant that serves over 220,000 people and businesses located in the surrounding service area. The plant is permitted under NPDES No. CA0038369 for a raw influent average dry weather flow of up to 29 million gallons per day (MGD) and discharges treated effluent to San Francisco Bay. The current average dry weather flow is 12 MGD, and the annual daily average flow is

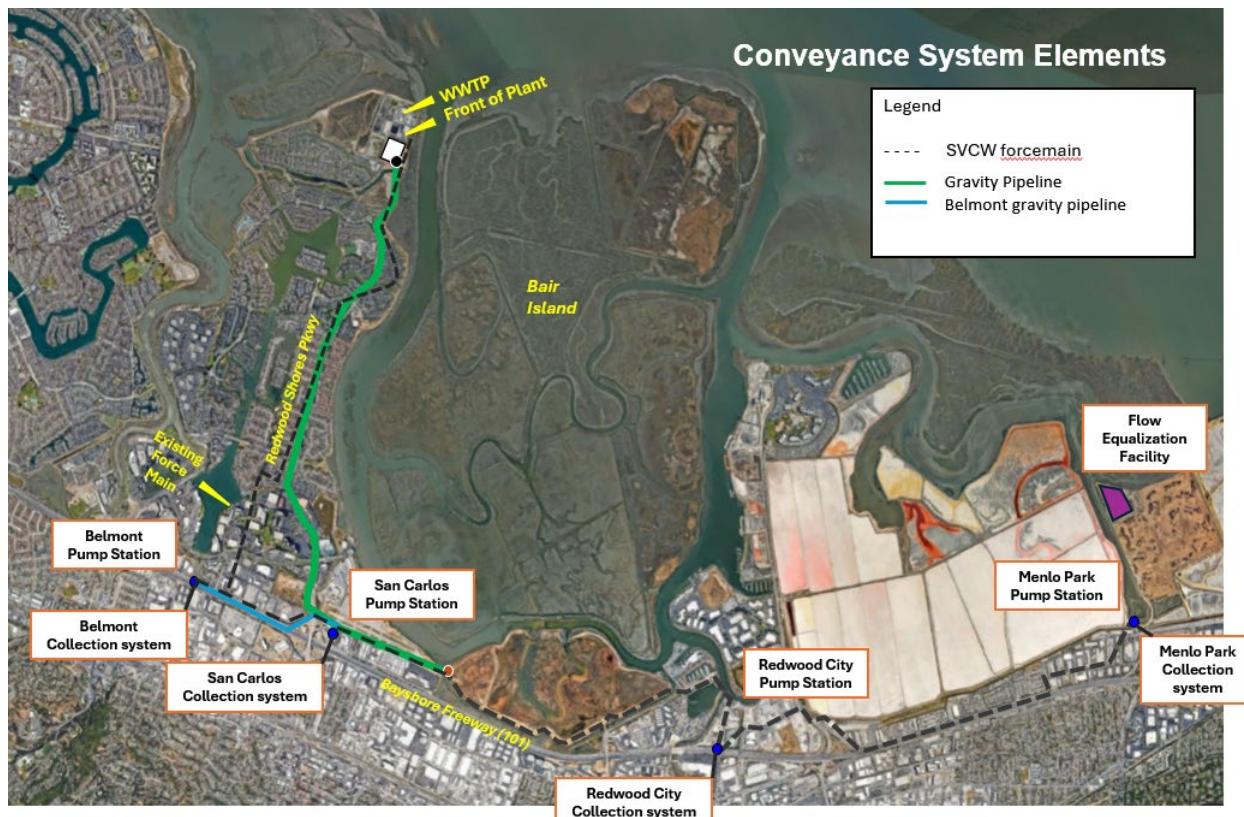
14.3 MGD. The liquid stream includes influent screening and primary sedimentation, followed by a two-stage biological treatment system, including fixed film reactors and aeration basins, which operate over a short sludge age (< 3 days) to reduce TSS and BOD. Secondary effluent is filtered using dual media filters and disinfected using sodium hypochlorite in chlorine contact tanks, followed by dechlorination using sodium bisulfite. Approximately 97 percent of TSS and BOD are removed. SVCW produces 1.0 to 1.5 MGD of reclaimed water for use by Redwood City during the dry season, primarily for landscape irrigation, and this demand could increase in the future. A simplified treatment process schematic for SVCW is shown in **Figure 1**.

Figure 1: Simplified Treatment Process Schematic for SVCW WWTP



SVCW recently completed the successful construction and commissioning of the \$582 million RESCU program – which consisted of multiple progressive design build projects that upgraded its conveyance system to use a gravity pipeline, rehabilitated two conveyance pumps stations and constructed new Front of Plant facilities for a receiving lift station and wastewater treatment headworks. **Figure 2** shows an aerial map of current SVCW facilities.

Figure 2: SVCW WWTP and Conveyance System Elements



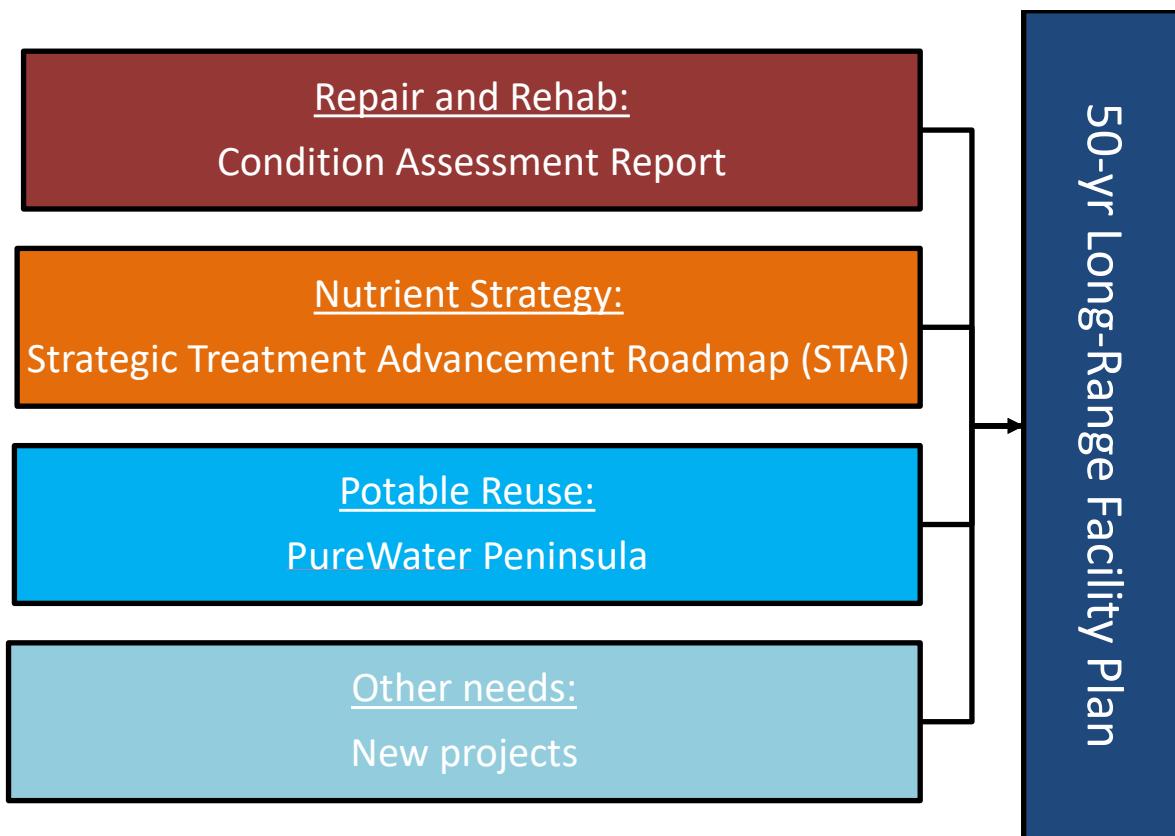
SVCW is planning its capital improvements over the next 50 years through the development of a 50-year Long Range Facility Plan (LRFP). The capital projects included in the LRFP will be developed through various parallel but separate efforts, as shown in **Figure 3**:

- 1) Repair and Rehabilitation of existing assets: The WWTP, pump stations, and other conveyance elements were originally constructed in the early 1980s. SVCW has completed various capital improvements over the years to rehabilitate existing assets and continue operating the plant cost-effectively and efficiently to serve its ratepayers. A list of capital improvements conducted over the past few years are included in the appendices to this RFQ. Additional improvements would be needed to continue meeting the regulatory wastewater discharge requirements over the next 50 years. This Project would provide the baseline condition information of existing assets to allow determination of needed improvements through the development of the LRFP.
- 2) Nutrient Removal Projects: The Regional Water Quality Control Board (RWQCB) recently issued new nutrient discharge limits for SVCW effective July 1, 2024. The Third Watershed Nutrient Permit sets the dry season TIN average load limit at 3,000 kg/day (interim limit through June 30, 2034) and 880 kg/day (final limit effective July 1, 2034). SVCW is working on a parallel effort (Strategic Treatment Advancement Roadmap or STAR) with Hazen & Sawyer to develop project

alternatives for SVCW to meet these upcoming nutrient limits, and anticipates receiving a final report deliverable in October 2026.

- 3) Potable Reuse Projects: SVCW is working on the PureWater Peninsula initiative with the San Francisco Public Utilities Commission (SFPUC) and other regional partners to implement potable reuse in the future. It is anticipated that 8 MGD of denitrified SVCW effluent would be supplied to a new PureWater Peninsula advanced water purification facility. A Basis of Design Report including capital improvements has been prepared in 2023.
- 4) Other needs: SVCW delivers capital projects that are driven by the goals of meeting current and upcoming regulatory requirements, energy optimization, and process efficiencies within a reasonable payback period.

Figure 3: Overall Context of Condition Assessment as a part of developing a LRFP



1.4 Available SVCW Studies and Reports

Previous SVCW efforts related to the Project, listed below, are available for download [at this URL link](#). Proposers are not obligated to review these documents during the RFQ stage and are not expected to do so.

1. SVCW Plant Record Drawings (Updated Record Drawings, 2011)

2. SVCW Single-Line Diagrams
3. Export of SVCW EIMS listing of equipment assets (November 2025)
4. Export of SVCW fixed asset inventory spreadsheet (June 2025)
5. SVCW Pipe Asset Renewal Report (2024, Brown and Caldwell)

1.5 SVCW Standards

SVCW has made their Engineering Design Standards available for the Proposer's information as Attachment B. These standards present SVCW's approved criteria including but not limited to O&M, materials, and manufacturers. The design standards are for informational purposes only and are not expected to be used for the preparation of the SOQ nor the product of the selected consultant.

1.6 RFQ Subject to Revision

This RFQ is subject to revision after the date of issuance via written addenda (Addenda). Addenda issued by SVCW will be posted on its website. Each Proposer is solely responsible for verifying receipt of all Addenda prior to submitting its SOQ and shall confirm in its SOQ submittal, that all addenda have been received. SVCW assumes no responsibility or liability whatsoever for the distribution of Addenda to Proposers.

2 SVCW'S OBJECTIVES

SVCW's objective is to receive quality SOQ submissions from Proposers for the successful implementation of this Project. SVCW will consider the firm or team that demonstrates its ability to achieve the below-listed Project objectives.

2.1 Project Objectives

SVCW's objectives for delivery of the Project are as follows (not in priority order):

The Owner defines "success" as implementing an appropriate balance of the following Success Factors:

- **Purpose:** Prepare deliverables that provide baseline information on existing assets to inform the upcoming LRFP effort.
- **Cost:** Prepare deliverables that meet the goals of the Project at the lowest practical cost.
- **Collaboration:** Work collaboratively with SVCW staff and SVCW's consultants to gather necessary information for this Project.
- **Operations and Maintenance:** Any information gathering necessary as part of this Project should be done while maintaining ongoing treatment operations and meeting regulatory requirements, and any major confined space entries should be conducted in the low-flow and dry seasons where possible and through close coordination with SVCW O&M staff.
- **Schedule:** Prepare deliverables per schedule that guides SVCW's subsequent LRFP effort.
- **Adherence to SVCW Mission and Strategic Plan:** Prepare deliverables that align with SVCW priorities of Safety, Regulations, Sustainability, and Innovation. The Strategic Plan can be viewed at: <https://ssvcw.org/wp-content/uploads/2024/02/Strategic-Plan-2024-2029.pdf>

3 SCOPE OF WORK

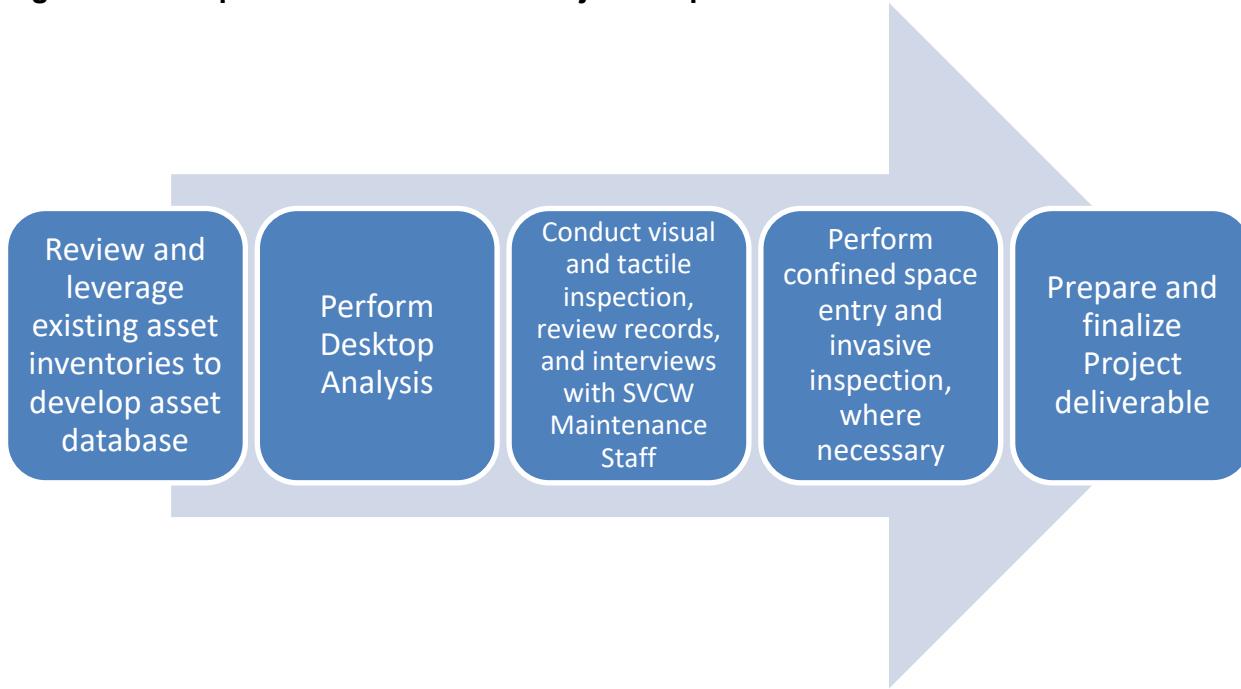
3.1 Project Scope

The base scope of work is identified below. Proposer must provide a SOQ for the base scope of work. During the Proposal phase, Proposer may suggest modifications to the scope of work according to their experience with similar projects, should they deem it advantageous for this project. Any modifications of the scope of work and their associated costs must be identified and clearly delineated separately within the Proposal at that time.

- Conduct comprehensive multi-disciplinary evaluation of major system components of SVCW assets, both in WWTP and conveyance system, including the following:
 - Structural (concrete, pipe supports, structural members) and Class I seismic analysis,
 - Mechanical (Pumps, engines, motors, mechanical equipment, HVAC),
 - Electrical and Control Systems,
 - Includes all building systems – including HVAC and roofing elements,
 - In-Plant Pipes less than 12" in diameter (not previously assessed under CIP #9600 in 2024),
 - Conveyance system includes assets at Pump Stations – Menlo Park Pump Station (MPPS), Redwood City Pump Station (RCPS), and San Carlos Pump Station (SCPS) Building,
 - 33" forcemain between MPPS and RCPS, (inside pipe inspection),
 - 48" forcemain between RCPS and Bair Island (2018),
 - Other conveyance system pipelines,
 - Final effluent outfall (HDPE to property line - RCP in the bay).
- Create a comprehensive asset inventory that covers SVCW assets; estimate remaining useful service life based on major components within each process area; and recommend timeline of improvements.
- Identify immediate deficiencies that require improvements within the next 2 years; provide Class V/Class IV opinion of probable construction cost (OPCC) for these improvements.
- Deliverables to include process area asset database in a format that can streamline data export back to SVCW's EIMS system.

The expected activities for this project are depicted in **Figure 4**.

Figure 4: Anticipated activities within Project scope



4 OTHER PROJECT INFORMATION

4.1 Project Schedule

SVCW desires to work together with the selected Consultant to achieve the best practical safe speed to complete the Project. The deliverable of this Project will guide the development of SVCW's LRFP as a subsequent and independent effort. SVCW anticipates that this Project will have a duration of 7 months, completing in December 2026.

4.2 Coordination with Other Consultants

The following outside consultants will be involved with the project (under separate authorizations directly with SVCW):

- Tanner Pacific Inc. – for site logistics.

The SVCW Project Manager will determine the level of effort for each of these consultants throughout the project.

4.3 SVCW Roles and Responsibilities

SVCW will collaborate with the selected Consultant and will fulfill its responsibilities in a timely manner to facilitate timely and efficient performance of services. Owner responsibilities include:

- Furnish existing studies and provide data and information regarding the Project, including record drawings, preliminary studies, etc.
- Collaboratively work with the Consultant to complete the Project.

- Provide access to plant and conveyance system assets for visual and tactile condition assessment walkthroughs.
- Coordinate shutdowns of process areas to allow confined space entry where necessary.
- Review submissions and provide comments to the Consultant.
- Make decisions where necessary.

5 PROCUREMENT PROCESS

5.1 General

SVCW is using a two-step RFQ-RFP process to select the Consultant for the Project, which involves issuing an RFQ, receiving SOQs, evaluating SOQs, shortlisting of up to four firms, issuing an RFP, receiving Proposals, conducting interviews, selecting the winning Proposer, and negotiating a Task Order under a new Master Services Agreement.

5.2 Agency Contacts and Communications Protocols

The Project Manager, listed below, shall be the Owner Contact for the purposes of this RFQ and shall facilitate the RFQ process. All communications shall be submitted in writing by email and shall specifically reference this RFQ. All questions or comments should be directed at the Owner Contact as follows:

Anir Bhagwat, Project Manager
Silicon Valley Clean Water
 1400 Radio Road
 Redwood City, CA 94065
 Email Address: abhagwat@svcw.org

Oral communication with the Owner Contact or other individual shall not be binding. Contact with any Public Official, SVCW Commission member, Owner's Consultants, or Owner's staff outside of the Owner Contact shall not be permitted. Failure to comply may result in disqualification of the Proposer.

5.3 SOQ Submittals

SOQs will be submitted to SVCW per the schedule outlined in Table 1, and per the SOQ requirements outlined in Section 6. SVCW will evaluate each SOQ in accordance with Section 7.

5.4 Procurement Process Schedule

It is the intent of the Owner to follow the procurement schedule provided below. The Owner reserves the right to adjust this schedule however it deems necessary. **Error! Reference source not found.** provides a summary of the anticipated procurement process.

Table 1: Project Procurement Dates

EVENT	DATE
Issue RFQ	December 4, 2025
Deadline for RFIs	5:00 PM, January 9, 2026
Responses to RFIs Issued	January 12, 2026
SOQs Due	2:00 PM, Thursday, January 15, 2026
Shortlisting	January 21, 2026
Issue RFP	January 26, 2026
Deadline for RFIs	5:00 PM, February 12, 2026
Responses to RFIs Issued	February 19, 2026
Proposals Due	2:00 PM, Thursday, February 26, 2026
Interviews	March 3, 2026 – March 11, 2026
Determination of Selected Firm	By March 12, 2026
Commission Approval	Planned for April 9, 2026

5.5 Inquiry Period

SVCW will receive Requests for Information (RFI) on the RFQ up to the date for providing such comments as set forth in Table 1 of this RFQ. RFIs shall be communicated to SVCW in accordance with Section 5.2 of this RFQ. SVCW will issue responses to RFIs in accordance with the schedule presented in Table 1.

5.6 Withdrawal of SOQs

Proposers may withdraw a SOQ by providing a written request, duly executed by an authorized representative, and delivered to the Owner Contact at any time prior to the SOQ submittal deadline. Individuals making the withdrawal shall provide evidence of serving as an authorized representative of the Proposer. SOQs withdrawn by the Proposer prior to the SOQ submittal deadline can be claimed by the Proposer within ten (10) days following the SOQ opening. After that time, they will be destroyed. SOQs, once opened by SVCW at the time of SOQ Submittal Deadline, shall not be withdrawn or modified.

5.7 Addenda

If any revisions to this RFQ become necessary (other than changes to the SOQ submittal deadline), SVCW will make addenda available at least three (3) business days before the SOQ submittal deadline. SVCW may extend the SOQ submittal deadline via addendum at any time. It is the responsibility of all Proposers to ascertain whether any addenda have been issued before the SOQ submittal deadline. If an addendum is issued, Proposer must acknowledge receipt of addendum in the Transmittal Letter of the SOQ (see Section 6.3.1).

All questions about the meaning, intent, or any other aspect of the RFQ shall be submitted in writing to the Owner Contact. Interpretations or clarifications considered necessary in response to such questions will be issued by addendum to all Proposers. Questions received after the deadline for RFIs date listed in

Table 1 of this RFQ may not be answered. Only answers issued by addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

5.8 Consultant Licensing Requirements

Each Proposer is responsible for determining and complying with all applicable professional licensing requirements necessary to complete the Project's scope of work.

6 SOQ SUBMITTAL REQUIREMENTS

SOQs shall be concise, well organized and demonstrate the responder's qualifications for the Project. The SOQ must address the information identified in the following sections.

6.1 Submittal Deadline and Location

Submissions must be received no later than scheduled time on due date stated in the Procurement Process Schedule (Table 1) at the offices of:

Silicon Valley Clean Water
1400 Radio Road
Redwood City, California 94065
(650) 591-7121

6.2 Page Limitations, Required Copies, and Labeling

SOQs limited to ten (10) total pages (most or all 8½ x 11 inches with 1-inch or greater margins), excluding the transmittal letter, index or table of contents, front and back covers, title pages/separation tabs, and appendices will be favorably considered. Limited use of 11 x 17-inch tri-fold format pages for graphics and schedules is permitted. Eleven-point font or larger must be used in SOQ sections. Font size associated with any graphics or exhibits included in SOQ may be less than eleven-point font.

The Proposer shall submit one (1) electronic version of its SOQ on a USB flash drive in searchable PDF format (Appendices if included are not required to be searchable). USB Flash drives are to be submitted in a sealed envelope with the following information clearly marked on the outside of the envelope:

Name of Proposer
Condition Assessment of SVCW Assets (CIP #9130)

Failure to comply with the SOQ submittal requirements of this RFQ may result in disqualification. SOQs received after the time and date specified above will not be considered. SVCW will not reimburse Proposers for any efforts and expenditures in producing and submitting SOQs for the Project.

6.3 Submission Content and Scoring

SOQs submitted in response to this RFQ shall be in the following order and shall include the following:

- Transmittal Letter
- Section 1 – Firm Qualifications and Relevant Project Experience

- Section 2 – Team Structure and Qualifications

The content requirements set forth in this RFQ represent the minimum content requirements for the SOQ. It is the Proposer's responsibility to present all relevant information and other materials in its SOQ. The SOQ, however, should not contain standard marketing or other general materials. It is the Proposer's responsibility to modify such materials so that only directly relevant information is included in the SOQ.

6.3.1 Transmittal Letter

Proposers must submit a transmittal letter (maximum one page) on the Proposer's letterhead. It must be signed by a representative of the Proposer who is authorized to sign such material and to commit the Proposer to the obligations contained in the SOQ. The transmittal letter must include the name, address, phone number and email address for the Proposer's Contact, and an acknowledgement of any addenda issued for this RFQ.

The Transmittal Letter may include other information deemed relevant by the Proposer.

6.3.2 Firm Qualifications and Relevant Project Experience

- **Firm Experience.** Provide firm's experience in conducting comprehensive multi-disciplinary condition assessments of wastewater treatment plants and conveyance system elements. Include number of experiences and reference contacts (phone and email) for these projects.

6.3.3 Team Qualifications

- **Team Experience and Structure.** Provide staff-level organizational charts for design showing the reporting relationships and responsibilities of the Consultant's and subconsultant's key personnel. Proposer organizational chart should show all Proposer's team members that Proposer believes important for SVCW to consider in its decision, but at a minimum, must identify the following project roles for the key components listed above:
 - Project Manager
 - Discipline Leads

Provide reference contacts (phone and email) for previous, similar work performed by key project personnel and their role on those reference projects.

- **Subconsultants:** Identify any other subconsultants included on the Project Team and describe the scope of each firm's services and responsibilities during execution of the Project.

Provide brief biographies of the Proposer's key personnel which demonstrate their ability to fulfill their roles and responsibilities and will enable Proposer to successfully provide Project services. Include the approximate percentage of time each key person will be dedicated to the project, as well as a statement that they have the availability to do the work. Two-page resumes for each of the Proposer's Key Personnel shall be included as an Appendix.

7 SOQ EVALUATION

7.1 General

The SOQs will be reviewed and evaluated by SVCW's Evaluation Committee according to the requirements and criteria outlined in this section. The Evaluation Committee will open and review the SOQs in confidence.

The selection process will consist of the following:

1. SVCW will receive and open the SOQs.
2. SVCW Evaluation Committee members will review and score each SOQ based on the evaluation criteria indicated in **Table 2**.

Table 2: SOQ Evaluation Criteria

SOQ Scoring	
Criterion	Maximum Possible Points
Firm Qualifications and Relevant Project Experience	50
Team Structure and Relevant Qualifications	50
SOQ Total	100

7.2 Shortlisting of Proposers

The top three to four Proposers receiving the maximum score against the criteria summarized in Table 2 will be shortlisted for the RFP step. SVCW will notify all Proposers of the selection outcome, with the intent to issue an RFP to shortlisted firms.

8 LIMITATIONS

This section sets forth SVCW rights and disclaimers, restrictions due to conflicts of interest, how SVCW will treat information considered by Proposers to be confidential and / or proprietary, protest procedures, and obligations of the Proposer.

8.1 SVCW Rights

In connection with this procurement, SVCW reserves to itself all rights (which rights shall be exercisable by SVCW in its sole discretion) available to it under the Public Contract Code and applicable law, including, without limitation, the following, with or without cause and with or without notice:

1. Cancel, modify, or withdraw the RFQ without incurring cost obligations or liabilities.
2. Issue a new RFQ, or modify dates set or projected in the RFQ.
3. Accept or reject any or all SOQs or information submitted related to a SOQ.
4. Issue Addenda, supplements, and modifications to the RFQ.
5. Modify the procurement process with appropriate notice to Proposers as applicable.

6. Appoint an Evaluation Committee and evaluation teams to review SOQs and consider the advice and assistance of non-Owner experts in evaluations.
7. Seek or obtain data from any source that has the potential to improve the understanding and evaluation of the SOQs.
8. Revise and modify, at any time before the SOQ Deadline, the factors it will consider in evaluating SOQs and to otherwise revise or expand its evaluation methodology.
9. Conduct interviews and/or discussions with Proposers.
10. Waive any weaknesses, informalities, irregularities, or omissions, and seek and receive clarifications.
11. Disqualify any Proposer that changes its organization or other information included in the SOQ without SVCW written approval.
12. Hold the SOQs under consideration for the maximum duration of the SOQ validity period specified in the RFQ or longer if there is a mutual agreement.
13. Approve the Task Order, with or without negotiations, to the Proposer determined by the SVCW to have offered the Best Value to the SVCW.
14. Disclose information contained in the SOQs to the public as described in the RFQ.
15. Terminate evaluations of SOQs received at any time.
16. Require confirmation of information, additional information concerning a SOQ, or require additional evidence of qualifications to perform the work described in this RFQ.
17. Contact and ask questions of contact persons.
18. Approve or disapprove changes to the Proposer Teams.
19. Add or delete scope.
20. Negotiate with one or more Proposers.
21. Suspend and/or terminate negotiations, engage in negotiations with someone other than the highest ranked Proposer if negotiations with the highest ranked Proposer prove to be unsuccessful.
22. Retain ownership of all SOQs and materials submitted in hard-copy and/or electronic format.
23. Exercise any other right reserved or afforded to the SVCW under the RFQ.

8.2 SVCW Disclaimers

In issuing this RFQ and undertaking the procurement process specified herein, SVCW disclaims the following:

1. Any obligation, responsibility, liability - fiscal or otherwise - to reimburse a Proposer for all or part of the costs incurred or allegedly incurred by parties considering a response to and/or in responding to the RFQ.
2. Any obligation to enter into a Master Services Agreement or approve a Task Order to the Proposer submitting the lowest priced Proposal.
3. Any obligation to enter into a Master Services Agreement or approve a Task Order.

4. Any contractual obligation or liability for any obligations with respect to the Project until such time (if at all) as a task order, in form and substance satisfactory to the SVCW, has been authorized and executed.

The Proposer acknowledges that, by submitting a SOQ in response to the RFQ, it accepts these disclaimers and waives any right whatsoever to legally challenge or protest any Owner's actions that exercise these disclaimers.

8.3 Proprietary and Confidential Information

All SOQs submitted in response to this RFQ become property of SVCW and will be kept confidential until a recommendation for approval of a task order has been announced. Thereafter, except for financial information and specific information that the Proposer identifies and agrees to defend as not subject to disclosure, SOQs are subject to public inspection and disclosure under the California Public Records Act (Government Code Section 6250 et seq.). Therefore, unless the information is exempt from disclosure by law, the content of any SOQ, or related submission, between SVCW and any Proposer regarding the procurement, shall be available to the public.

If a Proposer believes any portion of its SOQ or related communication contains trade secrets or other proprietary information that the Proposer believes would cause substantial injury to the Proposer's competitive position if disclosed, the Proposer may request that SVCW withhold from disclosure the proprietary information by marking each page containing such proprietary information as confidential. By submitting a SOQ with portions marked —confidential, a Proposer represents it has determined such portions qualify for exemption from disclosure under the California Public Records Act. A Proposer may not designate its entire SOQ as confidential. SVCW will not honor such designations and will disclose submittals so designated to the public. The foregoing statement does not impact the fact that SVCW will treat SOQs as confidential during the RFQ evaluation and selection process.

If a Proposer requests that SVCW withhold from disclosure information identified as confidential, and SVCW complies with the Proposer's request, Proposer shall assume all responsibility for any challenges resulting from the non-disclosure, indemnify and hold harmless SVCW from and against all damages (including but not limited to attorneys' fees that may be awarded to the party requesting the Proposer information), and pay any and all costs and expenses related to the withholding of Proposer information. Proposer shall not make a claim, sue, or maintain any legal action against SVCW or its directors, officers, employees, or agents concerning the withholding from disclosure of Proposer information. If Proposer does not request that SVCW withhold from disclosure information identified as confidential, SVCW shall have no obligation to withhold the information from disclosure and may release the information sought without any liability to SVCW.

8.4 Obligation to Keep Team Intact

Proposers are advised that all firms and Key personnel identified in the SOQ shall remain on the Project Team for the duration of the procurement process and execution of the Project. If extraordinary circumstances require a change, it must be submitted in writing to the Owner Contact, who, at their sole

discretion, will determine whether to authorize a change, recognizing that certain circumstances (such as termination of employment) may occur that are beyond the Proposer's control.

8.5 Appeal Procedures

SVCW will entertain appeals regarding this RFQ process only as set forth in this Section.

Appeals Prior to SOQ Submittal Date

Appeals may be based upon restrictive requirements or alleged improprieties in the RFQ that are apparent or reasonably should have been discovered prior to SVCW's receipt of SOQs. Such appeals shall be filed in writing with the Owner's Representative, at least five calendar days prior to SVCW's receipt of SOQ. The appeal must clearly specify in writing the grounds and evidence on which the appeal is based.

No Appeals of Substantive Scores

SVCW will not entertain appeals regarding, or reconsider, substantive scores or determinations made in the evaluation process.

SVCW Response to Appeals

SVCW will respond to an appeal in writing within four calendar days of receipt, and SVCW's determination shall be final.

Sole Appeal Procedures

The appeal procedures summarized in this Section comprise the sole appeal procedures for this RFQ. A Proposer's failure to comply with the procedures set forth herein will likely result, at the sole discretion of SVCW, in rejection of the appeal.
