

**MINUTES OF SILICON VALLEY CLEAN WATER
REGULAR MEETING – April 9, 2026
8:00 a.m.**

Place: Silicon Valley Clean Water
1400 Radio Road
Redwood City, California

Members of the public and SVCW staff and consultants were also able to observe and participate remotely per instructions provided in the agenda.

ITEM 1

CALL TO ORDER

The meeting was called to order at 8:01 a.m.

ITEM 2

ROLL CALL - Commissioners Duly Appointed by Each Agency
Council Member Neil Layton, San Carlos – Chair
Mayor Elmer Martínez Saballos, Redwood City – Vice Chair
Council Member Tom McCune, Belmont – Secretary
Board Member George Otte, West Bay Sanitary District

Staff Present

Matthew P. Zucca, SVCW Manager
Christine C. Fitzgerald, SVCW Legal Counsel
Allison Schutte, SVCW Interim General Counsel
Matt Anderson, SVCW Chief Financial Officer/Assistant Manager
Kim Hackett, Authority Engineer
Jessica Mangual, SVCW Secretary Pro Tem
Judy England Joseph, Mighty Surveys

ITEM 3

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance

ITEM 4

Instructions for enabling live captioning and providing public comment remotely during the meeting were provided.

PUBLIC COMMENT

There were no Public Comments

ITEM 5

CLOSED SESSION

Closed Session was called to order at 8:04 a.m.

Commissioner Martinez-Saballos joined the Closed Session in progress.

Open Session reconvened at 8:52 a.m.

As to Item 5A(i) and (ii), Ms. Fitzgerald reported that no reportable action was taken.

ITEM 6

CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR ITEMS 6A-6C

- A. APPROVAL OF MINUTES –
 - i. March 2026 - Regular Meeting
- B. CLAIMS AND CHECKS DATED FEBRUARY 17- MARCH 16, 2026, AND NECESSARY PAYMENTS THROUGH MARCH 16, 2026
- C. Approve Agreement for Preventative and Corrective Maintenance of HVAC Equipment

Proposed Action: Move adoption of RESOLUTION NO. SVCW 26-03 TO AUTHORIZE MANAGER TO ENTER INTO AN AGREEMENT WITH THERMA, LLC. (\$100,000 annually)

Motion/Second: Mr. Martínez Saballos / Mr. McCune

The motion carried by a unanimous roll call vote

ITEM 7

BUSINESS ITEMS

- A. Reaffirm declaration emergency conditions and authorization of Manager to take necessary action to effectuate the repair of essential facilities

Proposed Action: Move to reaffirm RESOLUTION SVCW NO. 26-02 DECLARATION OF THE EXISTENCE OF EMERGENCY CONDITIONS POTENTIALLY REQUIRING THE IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE, AND SAFETY AND AUTHORIZE THE MANAGER TO TAKE NECESSARY ACTION TO EFFECTUATE THE REPAIR OF ESSENTIAL FACILITIES, AND DETERMINING THAT THE EMERGENCY CONDITION CONTINUES AND THE NEED FOR EMERGENCY ACTION REMAINS (4/5s weighted vote count required)

Motion/Second: Mr. Otte / Mr. McCune

The motion carried by a unanimous roll call vote

B. Presentation on results of Employee Engagement Survey

Proposed Action: None - Information Only

Judy England-Joseph, Mighty Surveys, presented the results of the employee engagement survey.

C. Update on progress updating the SVCW Joint Exercise of Powers Agreement

Proposed Action: None - Information Only

D. Introduction of the Draft Updated Mission and Vision Statements and Draft 2026-2027 Workplan for Silicon Valley Clean Water

Proposed Action: Receive the draft mission and vision statements and 2026-2027 workplan.

E. Potential Rebranding of Silicon Valley Clean Water Authority

Proposed Action: Provide Direction for the Potential Rebranding of Silicon Valley Clean Water

F. Approve 2026-27 Annual Operating and Capital Expenditures Budget

Proposed Actions:

- i. Move adoption of RESOLUTION SVCW NO. 26-04 ADOPTING FISCAL YEAR 2026-27 REVENUE PLAN IN THE AMOUNT OF \$35,191,441 IN NET OPERATING REVENUES REQUIRED AND \$1,505,200 FOR REVENUE-FUNDED CAPITAL PROJECTS
- ii. Move adoption of RESOLUTION SVCW NO. 26-05 DOPTING FISCAL YEAR 2026-27 CASH RESERVE DESIGNATIONS IN THE AMOUNT OF \$4,500,000 TO THE CAPITAL IMPROVEMENT PROGRAM RESERVE FUND AND \$0 TO THE ANNUAL OPERATIONS AND CAPITAL BUDGET RESERVE FUND
- iii. Move adoption of RESOLUTION SVCW NO. 26-06 ADOPTING FISCAL YEAR 2026-27 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF \$25,905,467

Motion/Second: Mr. Otte / Mr. Martínez Saballos

The motion carried by a unanimous roll call vote

G. Process for Authority Manager Evaluation

Proposed Action: Develop process for performing annual evaluation of the Authority Manager

ITEM 8
REPORTS

- A. Manager's Report
- B. Financial Report
 - i. Investment Report – February
 - ii. Operating Budget Update Q2
- C. Engineering Capital Projects Report

ITEM 8
MATTERS OF COMMISSION MEMBER'S INTEREST - None


ITEM 9
COMMUNICATIONS –

- A. Memorandum for Lab Roof Replacement Project

ITEM 10
ADJOURN

There being no further business, the meeting adjourned at 10:25am

Minutes prepared by Matthew P. Zucca
Reviewed by General Counsel


[Thomas McCune \(May 24, 2026 01:17:20 PDT\)](#)

Tom McCune, Secretary